



## **Pelham School Board Meeting Agenda**

**November 1, 2023**

**Meeting - 6:30 PM**

**PES Library**

### **AGENDA**

#### **I. PUBLIC SESSION**

##### **A. Opening**

1. Call to Order
1. Pledge of Allegiance
2. Public Input/Comment - The Board encourages public participation. Our approach is based on Policy BEDH which includes these guidelines:
  - a) Please stay within the allotted three minutes per person;
  - b) Please give your name, address, and the group, if any, that is represented;
  - c) We welcome comments on our school operations and programs. In public session, however, the Board will not hear personal complaints of school personnel nor complaints against any person connected with the school system;
  - d) We appreciate that speakers will conduct themselves in a civil manner.
3. Opening Remarks : Superintendent and Student Representative (when selected)

##### **B. Presentations (if necessary)**

##### **C. Main Topics**

1. Pelham High School Program of Studies
  - a) Explanation: Principal Dawn Mead, Assistant Principal Adam Barriere and Assistant Superintendent Sarah Marandos will review the proposed course changes for the 2024-25 school year in the Pelham High School Program of Studies. We are seeking feedback and Board support on the proposed adjustments to the Program of Studies.
  - b) Materials
    - (1) Memorandum
    - (2) Summary of Proposed Changes to the Pelham High School Program of Studies for 2024-25
2. Fiscal Year 2025 Budget
  - a) Explanation: This agenda item is to review the draft warrant including the default budget number and vote on articles ready for Board action.
  - b) Materials:

- (1) Bond Counsel Communication
- (2) FY25 DRAFT Default Budget Calculation
- (3) DRAFT Warrant for March 2024

3. Professional Development Update

- a) Explanation: Assistant Superintendent Marandos will update the Board regarding the professional development activities underway in the District.
- b) Materials:
  - (1) Memorandum

4. Policy Review

- a) Explanation: The Policy Committee is presenting the following policy changes for consideration.
- b) Materials:
  - (1) First Reading
    - (a) JLCA - Physical Examinations of Students
    - (b) KCD - Public Gifts/Donations
    - (c) EHAB - Data Governance and Security
    - (d) FAA - Annual Facility Plan and Unused District Property
    - (e) BBBF - Student Members of the School Board
  - (2) Second Reading - None

**D. Board Member Reports**

**E. Housekeeping**

- 1. Adoption of Minutes
  - a) 2023.10.18 Draft School Board Minutes Revised
- 2. Vendor and Payroll Manifest
  - a) 459                      \$ 602,397.08
  - b) PAY459P                \$ 288,543.57
  - c) BFPMS52               \$1,943,509.93
  - d) AP110123               \$ 599,792.46
- 3. Correspondence and Information
- 4. Enrollment Report
  - a) November 1, 2023 Enrollment Report
- 5. Staffing Updates
  - a) Leaves
  - b) Resignations
  - c) Retirements
  - d) Nominations

**F. Future Agenda Planning**

**G. Future Meetings**

- 1. November 15, 2023                      School Board Meeting                      6:30PM

**H. Non Public Session 91-A:3 (II) (c )****1. Personnel Matter**Rules for a non public session 91-A:3 (II)**II. Only the following matters shall be considered or acted upon in nonpublic session:**

- (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- (b) The hiring of any person as a public employee.
- (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.
- (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.
- (f) [Repealed.]
- (g) Consideration of security-related issues bearing on the immediate safety of security personnel or inmates at the county or state correctional facilities by county correctional superintendents or the commissioner of the department of corrections, or their designees.
- (h) Consideration of applications by the business finance authority under RSA 162-A:7-10 and 162-A:13, where consideration of an application in public session would cause harm to the applicant or would inhibit full discussion of the application.
- (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.
- (j) Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.
- (k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations. A contract negotiated by a school board shall be made public prior to its consideration for approval by a school district, together with minutes of all meetings held in nonpublic session, any proposals or records related to the contract, and any proposal or records involving a school district that did not become a party to the contract, shall be made public.

Approval of a contract by a school district shall occur only at a meeting open to the public at which, or after which, the public has had an opportunity to participate.

- (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.
- (m) Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III. However, any vote on whether to disclose minutes shall take place in public session.

\*Updated on 01/27/2023

**Eric "Chip" McGee, Ed.D.**  
*Superintendent*

**Deb Mahoney**  
*Business Administrator*



**Sarah Marandos, Ed.D.**  
*Assistant Superintendent*

**Toni Barkdoll**  
*Director of Human Resources*

**Keith Lord**  
*Director of Technology*

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**Kimberly Noyes**  
*Director of Student Services*

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To: Pelham School Board  
From: Sarah Marandos, Assistant Superintendent  
Dawn Mead, Principal  
Adam Barriere, Assistant Principal  
Re: Program of Studies 2024-2025  
Date: November 1, 2023  
Cc: Chip McGee, Superintendent

We are seeking the support of the following course changes for the 2024-2025 Program of Studies. We will present the full Program of Studies for 2024-2025 in December of 2023. This will give the high school enough time to prepare for course selection during semester 2.

We are proposing 2 new courses this year: Musical Theater 101 and AP Government and Politics. We are looking to reinstate courses which remained in the Program of Studies but were not offered in 2023-2024 while sunsetting Principles of Management. We are looking to combine our current Short Stories course with our World Literature course to create a new full semester course called Exploring Modern Literature. We are also proposing eliminating Computer Apps II non-running start and College Credit Government and Politics. Other proposed changes are prerequisite and description changes.

Please see the attached handout with an outline of changes.

## Program of Studies (2024-2025 Changes)

<u>New Courses</u>	<u># of Credits</u>	<u>Level</u>	<u>Grades</u>	<u>Prerequisite</u>
Musical Theater 101	.5	UL	9-12	None
AP Government & Politics	1	AP	11, 12	Civics
<u>Description Changes</u>	<u># of Credits</u>	<u>Level</u>	<u>Grades</u>	<u>Prerequisite</u>
Statistics CC	1	CC	11, 12	Geo L1, Algebra II L1
Food Science	.5	UL	11, 12	Physical Science
<u>Redesigned Courses</u>	<u># of Credits</u>	<u>Level</u>	<u>Grades</u>	<u>Prerequisite</u>
Exploring Modern Literature	1	UL, L1, H	12	American Lit Classics/Cont.
<u>Prerequisite Change</u>	<u># of Credits</u>	<u>Level</u>	<u>Grades</u>	<u>Prerequisite</u>
AP Environmental Science	1	AP	11, 12	Biology, Algebra II
AP Biology	1	AP	11, 12	CP Biology Honors

\*Note: Marine Biology, Zoology, Holocaust Studies were not offered in 2023-2024 and will be offered in 2024-2025

### Courses Removed

#### Business

Computer Applications II  
Principles of Management\*

#### Physical Education

Unified PE  
Conditioning & Movement

#### English

Short Stories  
World Literature

#### Social Studies

US Government & Politics CC  
Psychology CC

#### Fine Arts

Singing and Songwriting

#### Special Education

Exploration in Physical Education

#### Mathematics

Applied Algebra

### Courses Descriptions

**Musical Theater 101: (NEW COURSE)** This course is designed for students with previous experience in school choir, theater, or musical theater, or desire to improve one's singing and acting skills as a lead and as an ensemble member. In Musical Theater 101, students will continue to develop and hone their singing skills and musical theater literacy, learning about each era of Musical Theater and the performance practices used. Musical Theater 101 runs for a quarter. The quarter will be split in three ways: the learning of history, putting that into practice, and then performances following those practices. This course is a continuation of building the student and ensemble's understanding and comfortability in the arts of acting and singing. Events to expect are: weekly performances and a final cabaret performance with scenes learned throughout the quarter. *Students are encouraged to enroll in Musical Theater 101 if they intend to participate in the school's Spring Musical*

**AP Government & Politics (NEW COURSE)** AP U.S. Government and Politics is an introductory college-level course in U.S. government and politics. Students cultivate their understanding of U.S. government and politics through analysis of data and text-based sources as they explore topics like constitutionalism, liberty and order, civic participation in a representative democracy, competing policy-making interests, and methods of political analysis.

**Prerequisite:** Junior, Senior, Civics

**Statistics CC:** This is a fundamental course in the application of statistics. In this course, students learn how to apply statistical techniques to a variety of applications in business and social sciences. Students learn how to solve statistical problems manually and with computer software. Topics include: measures of central tendency, probability distributions, confidence interval, estimation, hypothesis testing, and linear regression. It is recommended that students purchase their own TI-84 graphing calculator for home use.

**Prerequisite:** Grade of B- or better in Algebra II L1 and Geometry L1

~~Students learn the fundamental concepts of probability: graphs and tables, random sampling, measures of central tendency, probability and probability distributions, confidence interval, error and sample size estimation, hypothesis testing, linear correlation, regression analysis and prediction. Statistics is a course for the student who plans to enter such fields as biology, business, economics, education, medicine, psychology, and sociology. It is recommended that students purchase their own graphing calculator for home use.~~

~~**Prerequisite:** Grade of B- or better in Algebra II and Geometry~~

**Food Science:** Students will examine the science behind our foods, from farm to table. The effects of processing, preparation and storage on the quality, safety, wholesomeness, and nutritive values of foods will be evaluated. This course illustrates scientific principles in an applied context. Careers will be explored

**Prerequisite:** Sophomore, Junior, Senior; Physical Science

~~A lab-based science course that focuses on the chemistry behind changes that occur as foods cook, ferment, rot, mix, and more. Preparing foods such as ice cream, bread, yogurt, sauces and other foods will occur allowing the relationship between science, food and nutrition to be investigated using the scientific method.~~

**Exploring Modern Literature: (NEW COURSE)** Students will embark on a captivating journey of literary self-expression by diving into the rich world of modern literature, unlocking the craft of authorial style and profound themes while exploring diverse global perspectives. Beyond the written word, students will refine their writing skills, vocabulary, and oral communication, preparing for a world of post-secondary opportunities, whether vocational or college-bound. The theme of the course is self-discovery and literary enlightenment, in which student voice will flourish.

**Prerequisite:** Senior; American Literature

**AP Environmental Science:** The goal of the AP Environmental Science course is to provide students with the scientific principles, concepts, and methodologies required to understand the interrelationships of the natural world, to identify and analyze environmental problems both natural and human-made, to evaluate the relative risks associated with these problems, and to examine alternative solutions for resolving or preventing them. There are several major unifying constructs, or themes, that cut across the many topics included in the study of environmental science. Themes and analysis of problems include earth systems and resources, the living world, population biology and human population, land and water use, energy resources and consumption, impacts on the environment and human health, and global changes including stratospheric ozone, global warming, and loss of biodiversity. The course requires a separate laboratory notebook. Students are able to take the AP Environmental Science exam as administered by College Board. Test fees are the responsibility of the student. **Chemistry Level 1, CP Biology and Algebra II Level 1 are highly recommended.**

**Prerequisite:** Junior or Senior; ~~Chemistry~~; Biology and Algebra II

**AP Biology:** This course is designed to be the equivalent of a college introductory biology course usually taken by biology majors during their first year. Students will build upon the concepts, techniques, and skills presented in Level 1 Biology. After completion of the course, students will be able to analyze scientists' understanding of molecules and cells, heredity and evolution, as well as organisms and populations. The two main goals of AP Biology are to help students develop a conceptual framework for modern biology, and an appreciation of science as a process (APcentral.collegeboard.com). Students are able to take the AP Biology exam as administered by the College Board. Test fees are the responsibility of the student. **Anatomy and Physiology is highly recommended.**

**Prerequisite:** ~~Chemistry L1 or CC with a B- or better;~~ CP Biology Honors with a B- or better.



**TO:** Deb Mahoney, Pelham School District

**FROM:** Greg Im

**DATE:** October 30, 2023

**RE:** 2021 Memorial School Bond – arbitrage rebate

You have asked for a summary of the District’s responsibilities regarding arbitrage earnings on the District’s \$31,980,000 2021 Bond issued through the NH Municipal Bond Bank for renovations and additions to Pelham Memorial School. As explained more fully below, we recommend that the District retain any investment earnings on the Bond proceeds until the District computes and pays back arbitrage to the US Treasury. At that time, any earnings not paid back to the US Treasury may be expended by the District on additional project costs or for another purpose authorized by the annual meeting pursuant to RSA 33:3-a, II.

#### Facts

In understand the following facts. On August 11, 2021, the Pelham School District issued a tax-exempt general obligation bond with a face value of \$27,517,975 (the “Bond”). With bond premium received through the sale of the Bond, the Bond proceeds totaled \$31,980,000. The yield on the Bond is 1.3841%. At the time of Bond issuance, the District expected to expend the Bond proceeds within 2 years and to meet specific 6-month spending targets during that 2-year period. In actuality, the District did not meet these spending expectations. The District has earned and is currently earning interest on the Bond proceeds at rates well above the Bond yield. To date, the District has approximately \$8,000,000 of unspent Bond proceeds and approximately \$450,000 of interest earned from the Bond proceeds.

#### Tax law and exceptions

Under the IRS statutes and regulations for tax-exempt governmental bonds, there are general prohibitions on earning and retaining arbitrage, which is defined as investment earnings on bond proceeds that exceeds the yield on the bond.<sup>1</sup> Any arbitrage earnings must be computed and rebated (i.e., paid back) to the US Treasury within 60 days after the 5-year anniversary of the bond issue date. The IRS has two concerns here: (1) earning arbitrage; and (2) rebating arbitrage. There are, however, many exceptions to the general prohibitions on earning and rebating arbitrage.

For example, a bond issuer that meets certain criteria may earn arbitrage on bond proceeds at an unlimited rate during a “3-year temporary period.” When the 3-year temporary period ends, the issuer must “yield restrict” by ensuring that any remaining bond proceeds do not earn more than the yield on the bond. In addition, after the 3-year temporary period ends, bond proceeds may not be invested in an account that is federally insured.

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<sup>1</sup> To be precise, the IRS regulations allow investment earnings up to the yield plus one-eighth of one percent.

If a bond issuer has earned arbitrage, it must rebate that arbitrage to the US Treasury unless the issuer qualifies for an exception to arbitrage rebate. One exception is the 2-year spending exception to rebate, which applies if the issuer fully expends the bond proceeds within 2 years and meets specific spending targets at 6 months, 12 months, 18 months, and 24 months. If a bond issuer meets all four spending targets, it does not have to rebate any arbitrage earned.

#### District's responsibilities

At the time the District issued the Bond, the District qualified for the 3-year temporary period and expected to expend the Bond proceeds within the 2-year spending period. The District is still within the 3-year temporary period and may continue earning interest at an unlimited rate until August 10, 2024. If any Bond proceeds remain unexpended at that date, the District must invest the remaining Bond proceeds in an account that bears interest at or below the Bond yield, and the account must not be federally insured.<sup>2</sup>

Although the District expected to fully expend the Bond proceeds within 2 years, supply chain issues have delayed the project, and the District did not in fact meet the 2-year spending requirement that would have qualified it for an exception to arbitrage rebate. As a result, the District will need to compute and rebate arbitrage to the US Treasury. The rebate computation must be made within 5 years of the Bond issue date, and the rebate must be paid to the US Treasury within 60 days of the 5-year anniversary of the Bond issue date.

The Bond investment earnings are currently held in the NH Public Deposit Investment Pool. These investment earnings consist of permitted earnings up to the Bond yield and earnings above the Bond yield that will be rebated to the US Treasury. Because the arbitrage rebate computations are complex, until those computations are done, it is not possible to determine with precision how much of the investment earnings that the District will be entitled to retain. We therefore advise that all Bond investment earnings be retained by the District until the arbitrage computation and rebate is completed. The earnings retained by the District may then be expended within the scope of the original annual meeting authorization for the Bond, or the earnings may be expended for a different purpose subject to annual meeting approval (RSA 33:3-a, II). Keep in mind that the yield restriction and federal insurance prohibition will apply to the Bond investment earnings after the 3-year anniversary of the Bond issue date.

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<sup>2</sup> The US Treasury provides State and Local Government Series securities (SLGS) that are tailored to assist with the yield restriction requirement and federal insurance prohibition. <https://treasurydirect.gov/government/slgs/>

**Pelham School District**  
**2024 - 2025 Default Budget Calculation**  
**11/1/2023**

	<u>Reductions</u>	<u>Additions</u>	<u>Change</u>
<b>2023 MS-22 Appropriation</b>	<b>\$ 41,067,269</b>		
<b>Deductions:</b>			
Fund Transfers - Food Service Fund	\$ (1,206,027)	\$ 1,176,756	\$ (29,271)
Fund Transfers - Grants Fund	\$ (705,865)	\$ 705,865	\$ -
Fund Transfers - Other Special Rev Fund	\$ (52,000)	\$ 52,000	\$ -
<b>Operating Budget (2024 Gross &amp; 2025 Net)</b>	<b>\$ 39,103,377</b>	<b>\$ 5,685,381</b>	<b>\$ (29,271)</b>
<u>Existing Level of Services</u>			
Total Salaries (110-130)	\$ (16,880,180)	\$ 16,756,805	\$ (123,375)
Total Benefits (211:260)	\$ (9,448,167)	\$ 9,371,076	\$ (77,091)
SPED Professional Services (1210, 1280/330, 332)	\$ (193,950)	\$ 347,765	\$ 153,815
SPED Tuition (1210,1280/561,564,569)	\$ (1,662,669)	\$ 2,209,772	\$ 547,103
Voc Tuition (1300, 561)	\$ (115,213)	\$ 115,213	\$ -
Psychological Professional Services (2140/330)	\$ (203,000)	\$ 107,500	\$ (95,500)
Speech & Language Profess. Services. (2150/330)	\$ (91,739)	\$ 167,939	\$ 76,200
PT Professional Services (2162/330)	\$ (66,000)	\$ 49,000	\$ (17,000)
OT Professional Services (2163/330)	\$ -	\$ 2,457	\$ 2,457
SPED Transportation (2722/519)	\$ (644,250)	\$ 843,874	\$ 199,624
Debt Service (5100, 5120/ 830,910)	\$ (3,906,308)	\$ 3,778,270	\$ (128,038)
PMS Modular Lease (4500/441)	\$ (44,838)	\$ -	\$ (44,838)
SAU Energy Performance Lease (4600/441)	\$ (133,768)	\$ 133,768	\$ -
<u>One-Time Expenditures</u>			
PHS Library Shelving (2222/733)	\$ (14,939)	\$ -	\$ (14,939)
PMS AED Equipment (2134/734)	\$ (2,500)	\$ -	\$ (2,500)
SAU HR Unified Talent Implementation (2830/446)	\$ (5,575)	\$ -	\$ (5,575)
SAU HR Fingerprinting Livescan (2830/280)	\$ (4,900)	\$ -	\$ (4,900)
<u>Legal/Regulatory Requirement Adjustments</u>			
none	\$ -	\$ -	\$ -
<b>NET 2023-2024 OPERATING BUDGET</b>	<b>\$ 5,685,381</b>		
<b>2025 DEFAULT GENERAL FUND OPERATING BUDGET</b>		<b>\$ 39,568,820</b>	<b>\$ 465,443</b>
<b>2025 DEFAULT FOOD SERVICE BUDGET</b>		<b>\$ 1,176,756</b>	<b>\$ (29,271)</b>
<b>2025 DEFAULT GRANTS FUND BUDGET</b>		<b>\$ 705,865</b>	<b>\$ -</b>
<b>2025 DEFAULT SPECIAL OTHER BUDGET</b>		<b>\$ 52,000</b>	<b>\$ -</b>
<b>TOTAL PSD 2025 DEFAULT BUDGET</b>		<b>\$ 41,503,442</b>	<b>\$ 436,173</b>

**2024 PELHAM SCHOOL DISTRICT WARRANT**  
**STATE OF NEW HAMPSHIRE**  
**Draft 11-1-2023**

To the inhabitants of the School District of the Town of Pelham in the County of Hillsborough and the State of New Hampshire, qualified to vote upon district affairs:

**FIRST SESSION OF ANNUAL MEETING (DELIBERATIVE)**

You are hereby notified that the first session of the annual meeting of the School District of the Town of Pelham will be held at Sherburne Hall, 6 Village Green, in said Pelham on Wednesday, February 7, 2024, at 7:00 P.M. for explanation, discussion, and debate of warrant articles number 1 through number 4. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

**SECOND SESSION OF ANNUAL MEETING (OFFICIAL BALLOT VOTING)**

You are hereby notified that the second session of the annual meeting of the School District of the Town of Pelham will be held at Pelham High School gymnasium, 85 Marsh Road, in said Pelham on Tuesday, March 12, 2024, at 7:00 A.M. for the choice of School District Officers elected by official ballot, to vote on questions required by law to be inserted on the official ballot, and to vote on all Warrant Articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of School District Officers and other action required to be inserted on said ballot will open on said date at 7:00 A.M. and will not close earlier than 8:00 P.M.

**ARTICLE A**

To elect by ballot the following School District Officers:

- School Board Member 3-Year Term
- School Board Member 3-Year Term
- School District Moderator 3-Year Term

### **ARTICLE 1 – OPERATING BUDGET**

Shall the Pelham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session of the annual school district meeting, for the purposes set forth herein, totaling Forty-One Million, Seven Hundred Sixty-Eight Thousand, Four Hundred Fifty-Three Dollars (\$41,768,453)? Should this article be defeated, the default budget shall be Forty-One Million, Five Hundred Three Thousand, Four Hundred Forty-Two Dollars (\$41,503,442), which is the same as last year, with certain adjustments required by previous action of the Pelham School District or by law; or the Pelham School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

\_\_\_\_\_ *by the School Board*  
\_\_\_\_\_ *by the Budget Committee*

### **ARTICLE 2 – PEA CBA**

Shall the Pelham School District vote to approve the cost items included in the collective bargaining agreement reached between the Pelham School District and the Pelham Education Association (PEA) that calls for the following increases in salaries and benefits over the amount paid in the prior fiscal year at current staffing levels:

<u>Year</u>	<u>Estimated Increase</u>
2024-2025	\$ _____
2025-2026	\$ _____
2026-2027	\$ _____

and further to raise and appropriate the sum of \_\_\_\_\_ (\$ \_\_\_\_\_) for the 2024-2025 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement that would be paid at current staffing levels? (Majority vote required)

\_\_\_\_\_ *by the School Board*  
\_\_\_\_\_ *by the Budget Committee*

### **ARTICLE 3 – CAPITAL RESERVE FUND**

Shall the Pelham School District vote to raise and appropriate the sum of up to Four Hundred Forty-Eight Thousand, One Hundred Forty-Five Dollars, (\$448,145) to be added to the Capital Reserve Fund for building and grounds renovation and improvements previously established in 2019? This sum shall be placed in the fund from the unassigned fund balance generated by the interest on the Memorial School bond available for the transfer on July 1? No amount to be raised from taxation. (Majority vote required).

\_\_\_\_\_ *by the School Board*  
\_\_\_\_\_ *by the Budget Committee*

**ARTICLE 4 – CAPITAL RESERVE FUND-Special Ed**

Shall the Pelham School District vote to raise and appropriate the sum of up to Eighty-Thousand Dollars, (\$80,000) to be added to the Capital Reserve Fund for Special Education previously established in 2014? This sum to come from the June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. *(Majority vote required).*

\_\_\_\_\_ *by the School Board*

\_\_\_\_\_ *by the Budget Committee*

**GIVEN UNDER OUR HANDS AT SAID PELHAM THIS \_\_\_\_\_ DAY OF JANUARY 2024.**

\_\_\_\_\_  
Troy Bressette, Chair

\_\_\_\_\_  
G. David Wilkerson, Vice Chair

\_\_\_\_\_  
Thomas Gellar

\_\_\_\_\_  
Darlene Greenwood

\_\_\_\_\_  
John Russell

**Pelham School Board**

**Eric "Chip" McGee, Ed.D.**  
*Superintendent*



**Sarah Marandos, Ed.D.**  
*Assistant Superintendent*

**Deb Mahoney**  
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**Kimberly Noyes**  
*Director of Student Services*

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To: Pelham School Board  
From: Sarah Marandos, Assistant Superintendent  
Re: Professional Development Update  
Date: November 1, 2023  
Cc: Chip McGee, Superintendent

This is a quarterly update of the professional development opportunities that we have offered in the Pelham School District.

### **Professional Staff and Instructional Assistants**

#### **August**

- Lynn Lyons presenting on Managing Anxiety for all professional staff, instructional staff and administration.
- PES Instructional Assistants were trained in Responsive Classroom
- Kindergarten teachers were trained in Heggerty, a phonemic awareness curriculum that supports the Science of Reading

#### **September/October**

- PES teachers received training on new math program, Reveal, provided by McGraw Hill
- All staff are in process of being trained in NAMI Suicide Prevention
- Workshops provided afterschool by our talented staff on Promethean Boards, UDL (Universal Design for Learning), Google, AI Tools, Accommodations and Modifications, Co-Teaching
- Medicaid training for Instructional Assistants

#### **November**

- Inservice Day: vertical teams working on a variety of instructional tasks, and choice sessions presented by staff
- Additional math training in Reveal for PES teachers

### **Administration**

- Completed a three day training in Franklin Covey's Speed of Trust
- Social Media Challenges with Elizabeth Englander
- Bullying Investigations with Diane Gorrow

### **Community Presentations**

- Elizabeth Englander: *"Raising Resilient and Socially Healthy Students in the Digital Age"*
- Lynn Lyons, *"The Do's And Don'ts of Managing Anxiety: Concrete Tips To Help Families Move Forward"*
- Shannon Hebert & Brian Driscoll, *NAMI Suicide Prevention*

### **Professional Development Committee 2023-2024**

- Sarah Marandos, Assistant Superintendent
- David Wilkerson, PSB
- Jessica VanVranken, PES Principal
- Kim Noyes, Director of Student Services
- Jill Zidek, PES 4th Grade
- Pattie Lamontagne, PMS Instructional Coach
- Kaleigh Martins, PHS Science
- Nancy Haskins, PESPA President



# **PELHAM SCHOOL DISTRICT POLICY**

## **JLCA – PHYSICAL EXAMINATIONS OF STUDENTS**

*Category: Recommended*

### ***Related Policies: JFABD, JLC & JLCD***

#### General

Each child must have a complete physical examination within one year preceding first entry to school. Parents of students transferring to the District must present proof of meeting the physical examination requirement prior to or upon first entry into the District's schools. Failure to comply with this provision may result in the child's exclusion from attending school.

The School District strongly encourages parents to update the school nurses with any changes to a student's physical health.

#### Conditional Enrollment

If an examination has not been performed within the preceding year, the school will accept documentation of an appointment for a physical examination within a reasonable time.

#### Homeless Students and Unaccompanied Youth

Pursuant to the McKinney-Vento Act and Board Policy JFABD, homeless students and/or unaccompanied youth, may enroll and attend school while the Homeless Liaison works with the family/student to obtain examinations or documentation of the same.

#### Special Examination

Pursuant to RSA 200:34 every child with a presenting problem and whom the school nurse deems to require further evaluation, may be referred by the school nurse, with the consent of the principal, to the parents or guardian of said child for examination, and evaluation by an appropriate practitioner. If the parents fail or neglect to have said child so examined and fail to present the recommendations from said medical practitioner within a reasonable period after the referral by the school, then said child may be examined by a qualified healthcare provider. In significant cases, the matter may be reported to the Department of Children, Youth, and Families (DCYF) pursuant to JLF.

#### Religious Exemption

No medical examination shall be required of a child whose parent or guardian objects thereto in writing on the grounds such medical examination is contrary to his/her religious tenets and teachings.

#### Participation on Athletic Teams

Prior to participation on a school athletic team, students must provide written documentation that they have passed a physical. Such exams must be completed at least once every school year. This requirement does not apply to students participating in intramural athletics.

# PELHAM SCHOOL DISTRICT POLICY

## JLCA – PHYSICAL EXAMINATIONS OF STUDENTS

*Category: Recommended*

No child shall be excused from regular physical education except on the written notice of a duly licensed healthcare provider or on the written request of the parents, subject to the Superintendent's approval, in which case an alternative program shall be provided. The physical education teacher, school nurse, or principal, upon the request of the parents, may grant temporary excuses on a case-by-case basis.

### Parent Notification – Certain Circumstances

~~Pursuant to No Child Left Behind and the Protection of Pupil Rights Amendment, if the District utilizes federal money to perform physical exams or screenings on students, the District will notify parent(s) of such physical exam or screening and will allow the parent's to "opt out" their child of any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent and scheduled by the school, and not necessary to protect the immediate health and safety of a student or of another student, except for hearing or vision screenings, or any physical exam or screening permitted or required under state law.~~

### Additional Provisions Concerning Pupil Privacy Rights Amendment: Non-Emergency Physical Exams or Screenings

Pursuant to the Pupil Privacy Rights Amendment (the "PPRA"), on an annual basis (i.e., beginning of school year packet), the District shall notify parents/guardians of specific or approximate dates during the School year physical exam or screening is scheduled or is to be scheduled. For any such exam or screening that was not included in the annual notice, the District will provide notice to parents no less than ten days prior to the exam or screening. Additionally, parents/guardians have the right under the PPRA to opt their child out of any "invasive physical examination" that:

- a. IS required as a condition of attendance;
- b. IS administered by the District and scheduled by a District School in advance;
- c. IS NOT necessary to protect the immediate health and safety of the student or of other students; AND
- d. IS NOT otherwise required or permitted under New Hampshire law.

For purposes of this section, and pursuant to the PPRA, "invasive physical examination" means "any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening."

*See Appendix: JLCA-R1 & JLCD-R*

**PELHAM SCHOOL DISTRICT POLICY**  
**JLCA – PHYSICAL EXAMINATIONS OF STUDENTS**

*Category: Recommended*

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**District Policy History:**

*Adopted: April, 2003*

*Revised: October, 2004*

*Revised: February, 2007*

*Revised: December 21, 2022*

**Legal References:**

*Protection of Pupil Rights Amendment, 20 U.S.C. §1232h; 34 C.F.R. Part 98*

*RSA 141-C:20-c, Exemptions*

*RSA 200:32, Physical Examination of Pupils*

*RSA 200:34, Special Examination*

*RSA 200:38, Control and Prevention of Communicable Diseases: Duties of School Nurse*

*NH Code of Administrative Rules, Section Ed. 311.03, Physical Examination of Students*

## PELHAM SCHOOL DISTRICT POLICY KCD – PUBLIC GIFTS/DONATIONS

Category: ~~Optional~~ **Recommended**

Gifts from organizations, community groups and/or individuals, which will benefit the District, are welcomed and appreciated. A gift shall be defined as money, real or personal property, or personal services provided without financial consideration.

Individuals or groups contemplating presenting a gift to a school or the District shall be encouraged to discuss in advance with the building principal or the Superintendent what gifts are appropriate and needed.

The Board reserves the right to refuse to accept any gift that does not contribute toward the achievement of the goals of the District or the ownership of which would tend to deplete the resources of the District. In determining whether a gift will be accepted, consideration shall be given to district policies, school district goals and objectives (with particular emphasis on the goal of providing equal educational opportunities to all students) and adherence to basic principles outlined in the regulation that accompanies this policy.

Gifts of a value of ~~\$1,000~~ \$500 or less will be accepted by the authority of the appropriate principal, director, or program manager. Gifts of a value in excess of ~~\$1,000~~ \$500 but less than ~~\$2,500~~ \$2,000 will be accepted by the authority of the Superintendent or designee, and contributions of a value in excess of ~~\$2,500~~ \$2,000 will be presented to and acted on by the School Board. Pursuant to RSA 198:20-b, III, gifts in the amount of ~~\$20,000~~ \$5,000 or more shall require the Board to hold a public hearing regarding any action to be taken with the gift. For gifts of more than ~~\$2,500~~ \$2,000 and less than ~~\$20,000~~ \$5,000, the Board will post notice of the gift in the agenda of the next regularly scheduled Board meeting and will include notice in the minutes of the meeting in which the gift is discussed. The acceptance of all gifts exceeding ~~\$2,500~~ \$2,000 will be made in public session.

Any gift accepted shall become the property of the District, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the District. The Board shall be responsible for the maintenance of any gift it accepts.

At the time of acceptance of the gift, there will be a definite understanding with regard to the use of the gift, including whether it is intended for the use of one particular school or all schools in the District. The Board will make every effort to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program of the District. In no case shall acceptance of a gift be considered to be an endorsement by the Board of a commercial product, business enterprise, or institution of learning. The Superintendent will acknowledge all gifts accepted by the Board. Acknowledgement may be displayed on District property in a manner that is noticeable but not intended as a focal point due to placement or volume. Placement in classrooms must be discrete so as not to distract from student learning.

It is the responsibility of the Superintendent or designee to process the appropriate forms to update inventory and to notify the donor of acceptance or rejection of a gift.

Voluntary contributions by District employees of supplies or other minor items of personal property to be used in classrooms or school programs with an aggregate value over the school year of less than \$500 are permitted without further approval or documentation. Receipt of voluntary

## PELHAM SCHOOL DISTRICT POLICY KCD – PUBLIC GIFTS/DONATIONS

Category: ~~Optional~~ **Recommended**

contributions being made by District employees with a value of **\$1,000** ~~\$500~~ or more must be approved as required in this policy for gifts from individuals not employed by the District. Active solicitation of gifts to be received by the District, including by any school, classroom, or program in the District, must be approved in advance by the Superintendent where the value of the gift sought is more than **\$1,000** ~~\$500~~ and less than **\$2,500** ~~\$2,000~~, and by the Board where the value of the gift sought is **\$2,500** ~~\$2,000~~ or greater.

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### **District Policy History:**

*Adopted: November 4, 2015*

*Revised: July 13, 2022*

*Revised: October 19, 2022*

# PELHAM SCHOOL DISTRICT POLICY

## EHAB – DATA GOVERNANCE AND SECURITY

*Category: Priority*

*Related Policies: EHAA, EHAC, EHB, GBEF, IHBH, JICL, KD, & KDC*

To accomplish the District's mission and comply with the law, the District must collect, create, and store information. Accurately maintaining and protecting this data is important for efficient District operations, compliance with laws mandating confidentiality, and maintaining the trust of the District's stakeholders. All persons who have access to District data are required to follow state and federal law, District policies and procedures, and other rules created to protect the information.

The provisions of this policy shall supersede and take precedence over any contrary provisions of any other policy adopted prior to the date of this policy.

### A. Definitions

Confidential Data/Information - Information that the District is prohibited by law, policy, or contract from disclosing, or that the District may disclose only in limited circumstances. Confidential data includes, but is not limited to, personally identifiable information (i.e., "PII") regarding students, employees, families, and volunteers.

Critical Data/Information - Information that is determined to be essential to District operations and that must be accurately and securely maintained to avoid disruption to District operations. This includes financial data. Critical data is not necessarily confidential.

Cybersecurity Incident – An occurrence that actually or potentially jeopardizes the confidentiality, integrity, or availability of an information system or the information it processes, stores, or transmits, if that constitutes a violation or imminent threat of violation of security policies, security procedures, or acceptable use policies.

### B. Data and Privacy Governance Plan

1. Data Governance Plan. The Superintendent, in consultation with the District's Information Security Officer ("ISO") (see paragraph C) created a Data and Privacy Governance Plan ("Data Governance Plan"), for presentation to the Board no later than June 30 each year.

The Data Governance Plan shall include:

- (a) An inventory of all software applications, digital tools, and extensions. The inventory shall include users of the applications, the provider, purpose, publisher, privacy statement, and terms of use;
- (b) A review of all software applications, digital tools, and extensions and an assurance that they meet or exceed minimum standards set by the New Hampshire Department of Education;

# PELHAM SCHOOL DISTRICT POLICY

## EHAB – DATA GOVERNANCE AND SECURITY

*Category: Priority*

*Related Policies: EHAA, EHAC, EHB, GBEF, IHBH, JICL, KD, & KDC*

- (c) Policies and procedures for access to data and protection of privacy for students and staff including acceptable use policy for applications, digital tools, and extensions used on District hardware, server(s) or through the District network(s);
- (d) A response plan for any breach of information; and
- (e) A requirement for a service provider to meet or exceed standards for data protection and privacy.
- (f) A provision that students participating in career exploration or career technical education may, with written parental consent, register for technology platforms and services to be used as part of the student's approved program of study, which require the provision of personally identifiable information. Copies of written parental consent shall be retained as part of a student's educational record.

2. Policies and Administrative Procedures. The Superintendent, in consultation with the ISO, will review, modify, and recommend policies and create administrative procedures, where necessary, for collecting, securing, and correctly disposing of District data (including, but not limited to Confidential and Critical Data/Information, and as otherwise necessary to implement this policy and the Data Governance Plan). Such policies and/or procedures may be included in the annual Data Governance Plan.

### C. Information Security Officer

The Director of Technology is hereby designated as the ISO, and reports directly to the Superintendent or designee. The ISO is responsible for implementing and enforcing the District's security policies and administrative procedures applicable to digital and other electronic data, and suggesting changes to these policies, the Data Governance Plan, and procedures to better protect the confidentiality and security of District data. The ISO will work with the both District and building level administrators and Data managers (paragraph E) to advocate for resources, including training, to best secure the District's data.

The District Network Administrator is the District's alternate ISO and will assume the responsibilities of the ISO when the ISO is not available.

### D. Responsibility and Data Stewardship

All District and School administrators are data managers for all data collected, maintaining and securing District data including, but not limited to, Confidential and/or Critical Data/Information.

### E. Data Managers

All District administrators are data managers for all data collected, maintained, used and

## **PELHAM SCHOOL DISTRICT POLICY EHAB – DATA GOVERNANCE AND SECURITY**

*Category: Priority*

*Related Policies: EHAA, EHAC, EHB, GBEF, IHBH, JICL, KD, & KDC*

disseminated under their supervision as well as data they have been assigned to manage in the District's data inventory. Data managers will monitor employee access to the information to ensure that confidential information is accessed only by employees who need the information to provide services to the District and that confidential and critical information is modified only by authorized employees. Data managers will assist the ISO in enforcing District policies and procedures regarding data management.

### **F. Confidential and Critical Information**

The District will collect, create, or store confidential information only when the Superintendent or designee determines it is necessary, and in accordance with applicable law. The District will provide access to confidential information to appropriately trained District employees and volunteers only when the District determines that such access is necessary for the performance of their duties. The District will disclose confidential information only to authorized District contractors or agents who need access to the information to provide services to the District and who agree not to disclose the information to any other party except as allowed by law and authorized by the District.

District employees, contractors and agents will notify the ISO or designee immediately if there is reason to believe confidential information has been disclosed to an unauthorized person or any information has been compromised, whether intentionally or otherwise.

The Superintendent and/or the ISO shall immediately report any known or suspected cybersecurity incidents within the District's information systems, or within an information system of any vendor of the District, to the New Hampshire Cyber Integration Center of the Department of Information Technology. The Superintendent and/or the ISO shall disclose all known information and interactions. See RSA 31:103-b.

The ISO or designee will investigate immediately and take any action necessary to secure the information, issue all required legal notices and prevent future incidents. When necessary, the Superintendent, ISO or designee is authorized to secure resources to assist the District in promptly and appropriately addressing a security breach.

As a part of this investigation, the ISO or designee will promptly determine the likelihood that any information part of a cybersecurity incident has been or will be misused. If the determination is that the misuse of information has occurred or is reasonably likely to occur, or if a determination cannot be made, the ISO will notify the affected individuals as soon as possible, consistent with the notification requirements under RSA 359-C:20.

Likewise, the District will take steps to ensure that critical information is secure and is not inappropriately altered, deleted, destroyed, or rendered inaccessible. Access to critical information will only be provided to authorized individuals in a manner that keeps the information secure.

All District staff, volunteers, contractors, and agents who are granted access to critical or



# PELHAM SCHOOL DISTRICT POLICY

## EHAB – DATA GOVERNANCE AND SECURITY

*Category: Priority*

*Related Policies: EHAA, EHAC, EHB, GBEF, IHBH, JICL, KD, & KDC*

confidential information/data are required to keep the information secure and are prohibited from disclosing or assisting in the unauthorized disclosure of such confidential or critical data/information. All individuals using confidential and critical data/information will strictly observe all administrative procedures, policies and other protections put into place by the District including, but not limited to, maintaining information in locked rooms or drawers, limiting access to electronic files, updating and maintaining the confidentiality of password protections, encrypting and redacting information, and disposing of information no longer needed in a confidential and secure manner.

### G. Using Online Services and Applications

District staff members are encouraged to research and utilize online services or applications to engage students and further the District's education mission. District employees, however, are prohibited from installing or using applications, programs or other software, or online systems/websites, that either store, collect, or share confidential or critical data/information, until the ISO approves the vendor and the software or service used. Before approving the use or purchase of any such software or online service, the ISO or designee shall verify that it meets the requirements of the law, Board policy, and the Data Governance Plan, and that it appropriately protects confidential and critical data/information. This prior approval is also required whether or not the software or online service is obtained or used without charge. District staff members are required to sign a confidentiality agreement (JRA-R). Volunteers will be required to sign a confidentiality statement after training and reviewing their volunteer handbook when applicable. Vendors will be required to sign a nondisclosure agreement when applicable.

Notwithstanding the prohibition on the use of applications, etc. that store, collect or share personally identifiable information concerning a student ("PII"), students participating in career exploration or career technical education may, with written parental consent, register for technology platforms and services to be used as part of the student's approved program of study, even if said platforms and services require the collection, storage and sharing of the student's PII. Use of these platforms and services is subject to the conditions set forth in B.1(f), above, and related provisions of the Data Governance Plan. The written parental consent forms shall be retained as student records.

### H. Training

The ISO or designee will provide appropriate training to employees who have access to confidential or critical information to prevent unauthorized disclosures or breaches in security. All school employees will receive annual training on the confidentiality of student records, as well as the requirements of this policy and related procedures and rules.

### I. Data Retention and Deletion

The ISO or designee shall establish a retention schedule for the regular archiving and deletion of data stored on District technology resources. The retention schedule should

# PELHAM SCHOOL DISTRICT POLICY

## EHAB – DATA GOVERNANCE AND SECURITY

**Category:** *Priority*

**Related Policies:** *EHAA, EHAC, EHB, GBEF, IHBH, JICL, KD, & KDC*

comply with, and be incorporated [by reference] into the data/record retention schedule established under Policy EHB and administrative procedure EHB-R, including but not limited to, provisions relating to Litigation and Right-to-Know holds as described in Policy EHB.

### J. Consequences

Employees who fail to follow the law or District policies or procedures regarding data governance and security (including failing to report) may be disciplined, up to and including termination. Volunteers may be excluded from providing services to the District. The District will end business relationships with any contractor who fails to follow the law, District policies or procedures, or the confidentiality provisions of any contract. In addition, the District reserves the right to seek all other legal remedies, including criminal and civil action and seeking discipline of an employee's teaching certificate.

The District may suspend all access to data or use of District technology resources pending an investigation. Violations may result in temporary, long-term or permanent suspension of user privileges. The District will cooperate with law enforcement in investigating any unlawful actions. The Superintendent or designee has the authority to sign any criminal complaint on behalf of the District.

Any attempted violation of District policies, procedures, or other rules will result in the same consequences, regardless of the success of the attempt.

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### **District Policy History:**

*Adopted: June 5, 2019*

*Revised: August 18, 2021*

*Revised February 22, 2023*

### **Legal Reference:**

*15 U.S.C. §§ 6501-6506 \* Children's Online Privacy Protection Act (COPPA)*

*20 U.S.C. § 1232g \* Family Educational Rights and Privacy Act (FERPA)*

*20 U.S.C. § 1232h \* Protection of Pupil Rights Amendment (PPRA)*

*20 U.S.C. § 1400-1417 \* Individuals with Disabilities Education Act (IDEA)*

*20 U.S.C. § 7926 \* Elementary and Secondary Education Act (ESSA)*

*RSA 31:103-b, Cybersecurity*

*RSA 189:65 Definitions*

*RSA 186:66 Student Information Protection and Privacy*

*RSA 189:67 Limits on Disclosure of Information*

*RSA 189:68 Student Privacy*

*RSA 189:68-a Student Online Personal Information*

*RSA 359-C:19-21 Right to Privacy/Notice of Security Breach*

## PELHAM SCHOOL DISTRICT POLICY EHAB – DATA GOVERNANCE AND SECURITY

*Category: Priority*

*Related Policies: EHAA, EHAC, EHB, GBEF, IHBH, JICL, KD, & KDC*

### *Additional Resources:*

N.H. Dept. of Education Minimum Standards for Privacy and Security of Student and Employee Data:

<https://www.education.nh.gov/sites/g/files/ehbemt326/files/inline-documents/minimum-standards-privacy.pdf> (*Link as of 2022.8.1*)

# PELHAM SCHOOL DISTRICT POLICY

## FAA – ANNUAL FACILITY PLAN & UNUSED DISTRICT PROPERTY

*Category: Recommended*

*Related Policy: FA*

- A. **Drafting and Adoption** The School Board shall adopt and approve an Annual Facility Plan by June 1 of each year.<sup>1</sup> [Delete footnote]

The Facility Plan shall be developed and drafted by the Director of Facilities, and it shall be proposed to the School Board for comment and adoption at least 30 days prior to the adoption deadline articulated above.

- B. **Contents of Facility Plan** In preparing the annual Facility Plan, due consideration will be given to the most recent Capital Improvement Program prepared pursuant to Board policy FA. The Facility Plan shall account for each facility owned by the District and document the use of each such facility. For each then unused facility, the plan shall specify any uses intended within the next two years of the annual plan approval relative to academic purposes, extracurricular activities, administrative functions, and/or sports. Facilities for which no current or intended use is included on the plan shall be referred to in this policy as “Unused Facilities”.
- C. **"Unused Facility" Defined** As used in the policy, “Unused Facility” or “Unused Facilities” shall mean any district owned school building which is not currently used for academic purposes, extracurricular activities, administrative school functions, or sports, and for which the School Board has not approved a written plan for future use.
- D. **Annual Report to N.H. Department of Education** The Superintendent shall submit a report of Unused Facilities to the New Hampshire Department of Education no later than July 1 of each year. .
- E. **Charter School Rights Relative to Unused Facilities**

1. **Right of First Refusal** Pursuant to RSA 194:61, such Unused Facilities are encumbered by a right of first refusal (“ROFR”) available to every approved charter school operating in New Hampshire. If the District has an Unused Facility which it seeks to sell or lease to a party other than an approved charter school, the District will include a ROFR provision in the offer for sale/lease and/or a sale/lease contract.
2. **Conditional Contract for Sale/Lease** If a prospective purchaser which is not an approved charter school enters into a contract with the District for purchase, lease or sale, (that is, an offer to sell/lease by the District is accepted by the prospective purchaser), the contract (the “Original Contract”) will be conditioned upon the expiration of the ROFR. **It is essential that the prospective purchaser or lessee is made aware of the ROFR prior to execution of the Original Contract, and that the Original Contract clearly articulates the ROFR with specific reference to RSA 194:61.** The District will promptly notify the Charter School Administrator of

## **PELHAM SCHOOL DISTRICT POLICY**

### **FAA – ANNUAL FACILITY PLAN & UNUSED DISTRICT PROPERTY**

*Category: Recommended*

*Related Policy: FA*

the Department of Education (“DOE Charter School Administrator”) in order for the Department to alert all approved charter schools in the state and allow them a chance to respond. The notice provided to the DOE Charter School Administrator shall contain clear language that the Unused Facility is available to any approved chartered public school in this state only, and shall list the offering school district's name and location, the square footage of the Unused Facility, the contact information of the offering school district's representative, and the expiration date of the right of first refusal which shall be 60 days after the date of the date the District provides notice to the DOE Charter School Administrator.

3. Charter School Rights if No Other Offer Received If the offering school district has not received an offer to purchase or lease an Unused Facility from a party, other than an approved chartered public school operating in this state, a chartered public school may initiate, and Board shall engage in, good faith negotiations for the purchase or lease of the Unused Facility.
4. Invocation of Rights by One or More Approved Charter Schools If the District receives an offer on an Unused Facility from an approved charter school prior to the expiration date of the ROFR, the District will respond promptly to the offer and notify the prospective purchaser under the Original Contract and engage in good faith negotiations. If more than one chartered public school makes an offer on the District's Unused Facility, the School Board will make the final selection between the parties based on criteria established by the School Board and in accordance with the best interests of the District.
5. Procedure for Resolution of Negotiation Impasse A chartered public school that makes an offer shall have 6 months after the date of making a written offer to complete the purchase or lease of the Unused Facility for a price which the District has agreed upon.
6. District Discretion In right of first refusal negotiations with a chartered public school, it shall be the option of the Board whether to sell or to lease the property under consideration, at fair market value or less, for a term to be agreed upon by the parties. Any lease terms shall include, among others agreed upon by the parties, any required provisions for such leases as found in RSA 194:61.
7. Expiration of Right of Charter School After Written Offer The chartered public school shall have 6 months after the date of making a written offer to complete the purchase or lease of the unused facility for a price negotiated with the school district.

## PELHAM SCHOOL DISTRICT POLICY

### FAA – ANNUAL FACILITY PLAN & UNUSED DISTRICT PROPERTY

*Category: Recommended*

*Related Policy: FA*

<sup>1</sup> [Delete footnote] This policy and the “Annual Facility Plan” is not intended to replace or even serve the same purpose of a capital improvement or strategic plan. Rather, it is to help assure compliance with newly enacted 194:61. Existing capital improvement, strategic or other such plans should inform the Annual Facility Plan.

Under RSA 194:61, the District is required to submit a list of “unused facilities” to the DOE no later than January 1, 2022, and updated plans each July 1 thereafter. The June 1 date used in this policy for the local board to approve is a plan intended to give Districts ample time to meet the statutory reporting time. Districts may use other dates to best suit their local needs.

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#### **District Policy History:**

*First reading:*

*Second reading/adopted:*

#### **Legal References:**

RSA 194:61 Unused District Facilities

# PELHAM SCHOOL DISTRICT DRAFT POLICY

## BBBF – STUDENT MEMBERS OF THE SCHOOL BOARD

*Category: Recommended*

The Board will have one student member seat from Pelham High School. The student member will be selected by the Pelham High School student government to a one-year term. A student can serve more than one term and multiple students may fill the student member seat on a rotating basis. The student member will not have the right to vote. The student member will be excluded from all non-public sessions.

The student member will be chosen by a vote of the high school student body, in accordance with the provisions of RSA 194:23-f.

The student member is expected to:

- (1) Attend all School Board meetings;
- (2) Represent all high school students within the District;
- (3) Present to the School Board specific proposals and ideas from the high school student body;
- (4) Serve as a liaison between students, District staff, and the Board;
- (5) Keep the student body informed of Board business and actions; and,
- (6) Comply with all Board policies relative to students and Board members.

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### **District Policy History:**

*Adopted: June 13, 2007*

*Revised: December 16, 2020*

*Revised: January 18, 2023*

### **Legal References:**

*RSA 189:1-c, School Board Student Member*

*RSA 194:23-f, High School Student as a Board Member*

**Pelham School Board Meeting**  
**October 18, 2023**  
**Pelham Elementary School**  
**6:30 pm**

**In Attendance:**

**School Board Members:** Troy Bressette, Chair; David Wilkerson, Vice-Chair; Thomas Gellar; Darlene Greenwood; and John Russell

**Superintendent:** Chip McGee

**Assistant Superintendent:** Sarah Marandos

**Business Administrator:** Deb Mahoney

**Absent:** None

**Also in Attendance:** None

**I. Public Session**

**A. Call to Order:**

Chair Troy Bressette called the meeting to order at 6:31 pm and requested that everyone stand for the Pledge of Allegiance.

**II. Opening Remarks:**

**A. Superintendent:**

Dr. McGee commented that he wanted to celebrate how deep they were into the good activities. He mentioned how the PHS Golf Team entered the State Tournament, ranked sixth in the state, and rose to second place. They were the runner-up in State Championship Division III. He noted that the District is entering into the phase of fall sports tournaments. Dr. McGee stated that watching all the Senior Nights happening all over the place is fun and exciting.

Dr. McGee commented that there were a few field trips that he wanted to mention. The Grade 4 students will attend Strawberry Bank in Portsmouth on Friday, October 27. He noted that Grade 7 attended Percy Jackson, the musical today, and Grade 8 will attend Plymouth Rock tomorrow. Dr. McGee stated that seeing the kids getting out and seeing the world is excellent. He said it is a great way to learn, and he wanted to ensure the community and the Board know about field trips.

**III. Presentations:**

**A. None**

**IV. Main Issues / Policy Updates:**

**A. The Fiscal Year 2025 Budget:**

Dr. McGee said they would walk through a second version of the draft warrant, and he asked the Board to finalize it at their next meeting. This will allow the District to provide the Budget Committee with the District's budget. Dr. McGee noted that the Board would not see the Default Budget calculation, but Business Administrator Deb Mahoney will speak about the work she has done on the budget.

Ms. Mahoney reviewed the dates and times for the Deliberative Session and Voting. Ms. Mahoney commented that she changed the election of the School District Officers to article A. She did that because the PEA CBA is Article 2, and some signs are out there historically for Article 2.



55 **First Session of the Annual Meeting (Deliberative)**

56 You are hereby notified that the first session of the annual meeting of the School District of the Town of Pelham will be  
57 held at Sherburne Hall, 6 Village Green, in said Pelham on Wednesday, February 7, 2024, at 7:00 pm for explanation,  
58 discussion, and debate of warrant articles number 1 through number 4. Warrant articles may be amended subject to  
59 the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b)  
60 warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as  
61 amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.  
62

63 **Second Session of Annual Meeting (Official Ballot Voting)**

64 You are hereby notified that the second session of the annual meeting of the School District of the Town of Pelham will  
65 be held at Pelham High School gymnasium, 85 Marsh Road, in said Pelham on Tuesday, March 12, 2024, at 7:00 am for  
66 the choice of School District Officers elected by official ballot, to vote on questions required by law to be inserted on  
67 the official ballot, and to vote on all Warrant Articles from the first session on official ballot per RSA 40:13, VII.  
68 The polls for the election of School District Officers and other action required to be inserted on said ballot will open on  
69 said date at 7:00 am and will not close earlier than 8:00 pm.  
70

71 **Article A – Officer Election**

72 To elect by ballot the following School District Officers:

- 73 a. School Board Member 3-Year Term  
74 b. School Board Member 3-Year Term  
75 c. School District Moderator 3-Year Term  
76

77 **Article 1 – Operating Budget**

78 Shall the Pelham School District raise and appropriate as an operating budget, not including appropriations by special  
79 warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the  
80 warrant or as amended by vote of the first session of the annual school district meeting, for the purposes set forth  
81 herein, totaling Forty-One Million, Seven Hundred Sixty-Eight Thousand, Four-Hundred and Fifty-Three Dollars.  
82 (\$41,768,453)?  
83

84 Should this article be defeated, the default budget shall be \_\_\_\_\_ (\$ \_\_\_\_\_), which is the same as  
85 last year, with certain adjustments required by previous action of the Pelham School District or by law; or the Pelham  
86 School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised  
87 operating budget only. (Majority vote required)  
88

89 \_\_\_\_\_ by the School Board  
90 \_\_\_\_\_ by the Budget Committee  
91

92 **Article 2 – PEA CBA**

93 Shall the Pelham School District vote to approve the cost items included in the collective bargaining agreement  
94 reached between the Pelham School District and the Pelham Education Association (PEA) that calls for the following  
95 increases in salaries and benefits over the amount paid in the prior fiscal year at current staffing levels:  
96

97 Year Estimated Increase

98 2024-2025 \$ \_\_\_\_\_

99 2025-2026 \$ \_\_\_\_\_

100 2026-2027 \$ \_\_\_\_\_  
101

102 and further to raise and appropriate the sum of \_\_\_\_\_ (\$ \_\_\_\_\_) for the 2024-2025 fiscal  
103 year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the  
104 new agreement that would be paid at current staffing levels? (Majority vote required)

105 \_\_\_\_\_ by the School Board  
106 \_\_\_\_\_ by the Budget Committee  
107

**Article 3 – Capital Reserve Fund**

Shall the Pelham School District vote to raise and appropriate the sum of up to Four Hundred Forty-Eight Thousand One Hundred Forty-Five dollars (\$448,145) to be added to the Capital Reserve Fund for building and grounds renovation and improvements previously established in 2019? This sum shall be placed in the fund from the unassigned fund balance generated by the interest on the Memorial School bond available for the transfer on July 1. No amount is to be raised from taxation. (Majority vote required).

\_\_\_\_-\_\_\_\_-\_\_\_\_ by the School Board

\_\_\_\_-\_\_\_\_-\_\_\_\_ by the Budget Committee

Ms. Mahoney commented that she discussed this at the last meeting: to consider having the interest earned by the PMS bond placed into the Capital Reserve Fund for building and grounds renovation and improvement. She noted that the Capital Reserve Fund was established in 2019 at the end of the PHS project through the use of the interest earned on the PHS project.

Ms. Mahoney mentioned that through September 30, the total interest earned was \$448,145. She stated that the District continues to pay down the PMS project and is investing those funds in the New Hampshire public investment deposit. She expects that the District will have earned approximately \$550,000 in interest. She noted that the Board can take action on any interest earned after July 1 of the following year.

Ms. Mahoney commented that legal counsel reviewed the article, and the language was used to ensure that the District complies with the Department of Revenue. She added that the District is limited to the interest earned and must be available on July 1.

Mr. Gellar asked about the rationale for putting the total interest into the Capital Reserve Fund and if the District anticipated expenses that might be down the line. Ms. Mahoney commented that there were two things that she was thinking about.

- a. Because the project has been extended beyond 24 months, there is an arbitrage requirement that will occur ten years from the closure of the project. She pointed out that because the District is earning interest over 5% and the interest on this bond is 1.74, they are earning more than they are paying.
- b. She discussed the PHS interest. The community chose to put that money aside for future renovations and upgrades. Ms. Mahoney said that this is the same thing. It is interest earned from a bond, and they are following what they have done in the past.
- c. Ms. Mahoney said that the air conditioning for PES is something that they would love to upgrade. She commented how the District spent approximately \$900,000 in ESSER funds.

Mr. Bressette asked if they receive taxpayer or voter approval to move the funds to the Capital Reserve Fund and if that helps the District concerning the potential tax consequences. Ms. Mahoney said that it does not exactly help. She pointed out that the reason why the money can be withdrawn from this account is specific to upgrades and renovations to buildings and grounds, as Board Members are agents to expend.

Mr. Gellar commented that if the Board transfers approximately \$500,000 to a Capital Reserve Fund, that money is not being returned to the taxpayers.

**Article 4 – Capital Reserve Fund (Special Education)**

Shall the Pelham School District vote to raise and appropriate the sum of up to Eighty Thousand dollars (\$80,000) to be added to the Capital Reserve Fund for Special Education previously established in 2014? This sum will come from the June 30 fund balance available for transfer on July 1. No amount is to be raised from taxation. (Majority vote required).

\_\_\_\_-\_\_\_\_-\_\_\_\_ by the School Board

\_\_\_\_-\_\_\_\_-\_\_\_\_ by the Budget Committee

Ms. Mahoney commented that at the previous Board meeting, there was a discussion about whether an article should take some of the available fund balance at the end of this fiscal year and put it aside in the Capital Reserve Fund for Special Education. The discussion was about the cost being significant. The current balance in that Capital Reserve is about \$221,000, insufficient to cover an unplanned high expense.

Mr. Bressette mentioned that this would not be a contravention of a formal policy that they have in place.

Mr. Gellar stated that he was not tied to the article one way or the other. He commented that the District could trim the future budgets a little more if they had a little more in a Capital Reserve Fund. He acknowledged that the rationale for making the Capital Reserve Fund for Special Education was to try to anticipate what they may need.

Mr. Bressette mentioned that they are looking at \$80,000 in Article 4. He said the Board wants the PEA Collective Bargaining Agreement and the Operating Budget to pass in March. Mr. Bressette asked if they are telling taxpayers that they want to take \$80,000 of the underspend and put it in a Capital Reserve Fund rather than using it to offset the taxes would have a detrimental effect.

Mr. Bressette stated that Ms. Mahoney brought this article forward because the Board requested it. He asked Ms. Mahoney if she had a recommendation. Ms. Mahoney said she did not think they should put this on the warrant article. She added that they should remove it and focus on the articles they want to pass.

Mr. Bressette commented that looking at the interest on the bond; he asked if that is considered unanticipated revenue or if it is just sitting in an account from a balance sheet perspective. Ms. Mahoney said it is sitting in a separate account that must be segregated and calculated until the entire bond proceeds are complete. If the Board chooses not to transfer the interest into a Capital Reserve Fund, it stays in the account until they completes the project; all bond proceeds are sold or spent, and then they have the interest. The Board would then have to take action on the interest that that is remaining.

Ms. Greenwood commented that she supported the idea of Article 3 when she heard about the air conditioning. The Board discussed how this would be an Article in March 2024, and if it passes, the Board would have to wait until July 1, 2024. Ms. Mahoney mentioned that even if it were \$500,000, it would not be enough to do the next phase of the air conditioning.

Mr. Gellar stated that they have earned \$448,000 in interest if he understood it correctly, and Ms. Mahoney is proposing a \$500,000 bond. If the article gets approved in March, does that mean \$500,000 gets transferred on July 1 to the Capital Reserve Fund? Ms. Mahoney said, "Yes." If the Board does not put forward the warrant article, the money remains in a separate account and does not go back to the taxpayers.

The Board discussed Articles 3 and 4.

Mr. Wilkerson asked if the separate account was an interest-bearing account. Ms. Mahoney said it was an interest-bearing account. He mentioned that the worst case is that the money stays in a different interest-bearing account, and the Board focuses on the warrant articles for the Operating Budget and PEA contract.

Mr. Russell mentioned that his understanding is that the District is earning interest either way. She confirmed that the funds would be in an interest-bearing account either way.

Mr. Gellar asked if Ms. Mahoney was expecting a vote tonight on the warrant articles. Ms. Mahoney said that she was still drafting the warrant articles, and this was round two. The next meeting is the last before she needs to hand the warrant articles to the Budget Committee.

Mr. Gellar said he wants to see all four warrant articles at the next meeting and decide if they are ready.

Ms. Mahoney stated that she wanted to make sure that she explained what the default budget is. She noted that a default budget is a calculated number, and it is based on the approved budget for FY2024. They take that number and adjust it up or down based on contractual obligations, requirements of the law, and collective bargaining agreements. Ms. Mahoney noted that it is a process that she goes through to look at what is in the FY2024 budget and adjust the numbers up and down. She mentioned that the default number can change as they get closer to the Public Hearing.

Mr. Wilkerson asked what happens to the default budget number when voters approve the new contract next March. He wanted to know if the contract was effective in 2025. Ms. Mahoney said that the default budget is the budget that is utilized if the operating budget, which is Article 1, does not pass.

Mr. Bressette said he wanted to revisit last year's warrant article for the operating budget and where they stood regarding the proposed versus default budget. He asked if the District had ever been in a situation where the default was larger than the proposed budget.

**B. Proposal for Electronic Locks:**

Dr. McGee said this was very on-topic because it addresses the Capital Reserve Fund. They discussed related funds that were put into that Capital Reserve Fund when the PHS project was completed. Dr. McGee noted that he had some bad news. He commented that they recently learned that their electronic lockdown system, known as Best Shelter, will be phased out by the manufacturer and is not a long-term option for the District. Additionally, the expansion of Best Shelter was not included in the final pricing of the PMS Project. The District Emergency Planning Committee has determined that maintaining a lockdown system is valuable to our security approach at PMS. During this construction phase, we have utilized available Best Shelter system locks to address newly opened classroom spaces. However, we need to address the system expansion before the completion of the project.

The District has researched similar electronic locking systems, and they went out to bid over the summer. The District received a vendor bid from Exactitude, located in Maine, and another bid in response to the solicitation. Exactitude's bid is for a Schlage electronic classroom lockdown solution with a remote fob and visual indicator, and the quote is for \$71,766 for equipment and \$9,135 for installation, totaling \$80,901. This is the system that the District would like to move forward with. The Board is recommended to award the bid to Exactitude for this purchase.

The initial installation of the system was funded through a state grant and not through District funds. The District has sought grant funding options from state or federal sources but has yet to find anything applicable to new construction. With required lead times of several months, they need to take action and look for another funding source. The District's goal is to have an entire building system by the end of the PMS project.

The Capital Reserve Fund for Building and Grounds Renovations and Upgrades, which was established in March 2019 with the interest proceeds from the PHS Bond, is a funding source that is in place for unforeseen situations such as this. The Trustees of the Trust Fund indicated an approximate balance of \$81,000 in this fund. With Board approval, funds could be transferred from this account to pay for installing the new system at PMS.

Mr. Bressette asked if Best Shelter was still being used in PES and PMS. He also wanted to know if the District was still pursuing federal and state funding to replace the system in PES. Dr. McGee said that was 100% correct, and they are pursuing funding

Mr. Wilkerson said he had a few questions. He asked who the manufacturer of the system was at the high school. Dr. McGee said PHS does not have a lockdown system like this. The District has found that the automatic lockdown makes more sense for younger students. If the Board were to tour PHS, they would notice the doors remain locked, so the setting is locked.

Mr. Wilkerson asked if the technology involves the use of a network. Dr. McGee said he was correct. Does it rely on the classroom network, or is it isolated? Dr. McGee said that it is an isolated network. Mr. Wilkerson asked if there was an internet connection involved in the maintenance of the software and if the system hardened. Dr. McGee said he believed so but would need to check on it.

Mr. Wilkerson said that Schlage is one of the more reliable vendors for locking mechanisms. He noted that there are others, but Schlage is near the top.

Mr. Russell asked about Best Shelter and its discontinuation of support. He wanted to know if the company was coming out with a new product or if it was discontinuing this product line altogether. Dr. McGee said the company does not provide a product with the same individual classroom locking capacity. The design most companies are producing small applications. He noted that the District would have to jury rig the system to fit the needs of the school buildings.

Mr. Russell asked if the \$80,000 was only for the second floor at PMS. Dr. McGee said that the \$80,000 would be for the entire school. He added that PES would continue to use Best Shelter, which is functional and is still supported. Dr. McGee noted that he is comfortable using the Best Shelter system through 2024 – 2025. He thanked Brian Sands, Director of Facilities, for making himself an expert on the systems.

Mr. Gellar mentioned that the more the District goes with network-connected interactive locks, the greater the District's exposure becomes in terms of hacking or other types of product issues. Dr. McGee said that Homeland Security in New Hampshire reviews building access controls routinely. He added this puts Pelham at the front of the pack regarding lockdown security. Dr. McGee noted that he finds it helpful to reassure families that they are doing everything possible to address their concerns about someone coming into the building.

Mr. Bressette commented that the District talks a lot about how important students' health and safety is. He viewed this as a way of ensuring the safety of everybody in their buildings.

Mr. Russell asked if each one of the units on the home classroom doors is hardwired. Dr. McGee said "no," but they are battery-operated. He commented that they looked at hardwired options, which are five times more expensive.

Mr. Bressette asked Ms. Mahoney if they were not to act on withdrawing funds from the Capital Reserve Fund. What would you do in terms of alternative sources of funding? And how quickly would you want or need to act on this?

Ms. Mahoney said they have been watching for federal and other options, but there is a 12 to 16-week lead time. They needed to order the product, so she requested that the Board approve the bid issue. This would allow the District to get the item ordered. The funds would not be necessary until April 2024; by then, they may know if there could be some overspending in the facilities budget. Dr. McGee mentioned that he would prefer to be able to come back to the Board and say if not the Capital Reserve Fund, then please use the End of Year.

Mr. Bressette commented that he was hearing Mr. Mahoney and Dr. McGee say that it would be detrimental if the Board did not approve this using the Capital Reserve Fund. Dr. McGee agreed.

Ms. Mahoney pointed out that there were alternative bids, but the other bids did not provide the Schlage system equipment and were more expensive.

Mr. Gellar made a motion to award the PMS electronic locks bid to Exactitude for the Schlage system equipment and installation as presented. Mr. Wilkerson seconded the motion. The motion passed (5-0-0).

Mr. Gellar made a motion to approve the transfer of \$80,901 from the Capital Reserve Fund for Building and Grounds Renovations and Upgrades to the General Fund to purchase the Schlage system equipment and installation as presented. Mr. Wilkerson seconded the motion. The motion passed (5-0-0).

The Board thanked Dr. McGee and Ms. Mahoney.

**C. PMS Project Update:**

Dr. McGee commented that this is the routine PMS project update for October. Dr. McGee noted that he had the pleasure of sharing this update with the Budget Committee that toured all three facilities on Saturday. He stated that the project is on phase eight of nine. The construction is getting there, and if someone walks around to the back of the building, they will see a couple of very interesting things: a softball field, windows on the second floor, and some of the facings above and below those windows being installed. The contractors are getting close to finishing all the exterior cladding.

Dr. McGee stated that they are 82% complete, and he wanted to note some things. Most of the roof edge detail, not at the beginning of the school year, is being set in, and it provides a finished look to the new part of the building. If someone is on the second floor of the building, they will notice a couple of things. It does not look finished, but you can tell the progress they are making and if the students and teachers on the first floor hear a fair amount of drywall getting moved around. Dr. McGee said they have been working with the construction manager to limit and address the noise and smells. He commented that they are seeing around the stage, so there is lots of good work.

Mr. Wilkerson asked about the metal conduit chase in front of the gym. Dr. McGee said it was going away but is currently an electrical lead. Mr. Wilkerson commented that the project is very impressive. He noted that his first chance to walk through it was Saturday.

Mr. Wilkerson mentioned that he was a good friend of a Superintendent in South Georgia who was a fan of temporary classrooms. Mr. Wilkerson stated that architecture inspires or discourages; he thought that their school buildings would assist them in their effort to inspire success, one mind at a time.

Mr. Gellar asked about the budget contingency. He said that the bottom right note, not including interest in bonds, currently is at \$325,000. He wanted to know if there was any interest, the cost of the bonds, or the revenue of the bonds. He asked Ms. Mahoney to explain it. Ms. Mahoney said that was the reference from the last month, and it is not accurate. She noted that the number that she provided earlier was the current amount that they have.

Mr. Russell commented that Dr. McGee had stated that he was working with the construction manager regarding sounds and smells. Dr. McGee provided some examples of the smells.

- a. The locker rooms. They initially planned on concrete floors, which the Building Inspector said were too slippery. They switched and added epoxy flooring. Dr. McGee understood that it is similar to those of us who have put epoxy flooring in their basement or garage. He mentioned that they closed those doors notified staff, and those spaces had to be vented.
- b. There is also a fair amount of grinding of the concrete floor on the second floor to get it flat and reconfigured before they lay linoleum. The grinding is a brutal noise, and BPS has gone to the second shift for the grinding.
- c. When the crew moves sheetrock around in groups of 10, they don't always set it down delicately.
- d. Diesel-powered truck idling outside a classroom. Dr. McGee has asked BPS to remind their staff that it is unacceptable.
- e. Dr. McGee said they use negative air pressure to ensure air flows into the construction site and not out of the vents.

Mr. Bressette pointed out that the District has signs around its parking lots instructing anybody present in the lot.

Mr. Bressette asked about the issues regarding the PMS gym floor. Dr. McGee said that their dilemma now is soft spots that they noticed under the basketball net on the far end of the court. Other people have informed him that it runs the length of the court right down the middle. Dr. McGee said that it is something that is not acceptable and that the District will not bear the cost to repair it. The repairs will likely occur during the summer of 2024. He noted they would probably have parts of the gym floor repaired and refinished. It will take several weeks to repair.

Mr. Wilkerson asked what the cause of the dead spots was. Dr. McGee said they did not know, but it had nothing to do with the District.

**D. District Moderator - School Board Approval:**

Dr. McGee said the District needed a Moderator, and the District Clerk selected the position. The District Clerk is Danielle Pilato, and she recommended resident Doug Vincent. Dr. McGee said Mr. Vincent has offered to serve as Moderator this year. He will be in that temporary role until the next annual District Election, much like the Deputy Treasurer. Dr. McGee said the District sought the Board's acceptance of Doug Vincent as the Temporary Moderator.

Mr. Bressette asked if this was the School District Clerk's appointment. Dr. McGee said that was correct, but the Board still needs to vote to accept it.

The Board agreed that the choice of Mr. Vincent was excellent and that he is a fantastic community member. He has been involved in a number of things in the School District.

Mr. Wilkerson made a motion to accept Doug Vincent's services as the interim Pelham School District Moderator per the RSA 671.6. Mr. Gellar seconded the motion. The motion passed (5-0-0).

The Board thanked Mr. Vincent for stepping up and filling the role of Moderator.

**E. PHS Field Trip Request:**

Dr. McGee stated that, as the Board knows, overnight field trips have to be approved at the Board level. He noted that the request was not provided with sufficient notice as required by the policy. Dr. McGee requested that the Board make an exception to its policy.

Dr. McGee mentioned the field trip would be for November 8 and 9 and consist of Student Government members in grades 9 and 10. The students would attend Waterville Valley for the New Hampshire Student Government Annual Conference. It is a wonderful activity and standard across the state that students have this experience. Dr. McGee said he did not see any risk involved and fully supported it.

Dr. McGee said that the field trip cost is \$200 per student. He acknowledged that they did not know yet whether the students would have to pay to attend a Student Government conference. He could not confirm what the funding source would be.

Ms. Greenwood asked if they were looking for students to attend the conference. Dr. McGee stated that it is a question of which Student Government officers will choose to participate.

Ms. Greenwood commented that they recently added the male/female chaperoning policy. She wanted to know if the field trip would require a male and female chaperone. Dr. McGee confirmed that it would come into play with this overnight field trip. The Board expressed concern about having someone they do not know chaperoning the students. Dr. Marandos said that two Advisors, one male, and one female, were both planning on chaperoning.

Mr. Gellar stated that he hates making exceptions and wondered whether this was known beforehand or could not be acted on earlier. Dr. McGee commented that they did not know. The Student Government is improving yearly, and they did not know whether they could participate until about a week ago.

Mr. Bressette mentioned that exceptions, by nature, are exceptional. In his opinion, they're not the norm, and the Board should not be averse to approving exceptions.

Mr. Gellar expressed his concern that if it is a known event, it has not been applied for on a timely basis. He felt there was a difference between that and an event suddenly coming up, and there was an opportunity. Dr. McGee stressed that this is a growing group, and they are becoming more engaged in the statewide activities. Mr. Russell asked about the policy regarding overnight field trips and notifying the Board. Dr. McGee stated that the expectation is three months notice.

Mr. Gellar made a motion to approve the overnight class trip. Mr. Wilkerson seconded the motion. The motion passed (5-0-0).

**F. PES Reallocation of Co-Curricular Funds**

Dr. McGee stated that this was finally pulled together today because of the interest of the choir kids at PES. Dr. McGee reminded the Board that the teacher's contract requires that the Executive Board and the School Board approve any reallocation of stipends within the contract.

Dr. McGee said that the reallocation is using the entire funds for the Choir PES stipend of \$770 combined with an unfilled position for the Intramural Jump Rope, which is \$1,116. The amount would be divided evenly between two different teachers. There would be zero budget impact; it is a reallocation. Dr. McGee was informed today that the PEA Executive Board supports this.

Ms. Greenwood said that she supported the idea wholeheartedly.

Mr. Bressette asked when was the last time that the Intramural Jump Rope Club operated. Dr. Marandos said 2018.

Mr. Bressette questioned the origin and necessity for the Board to hear the reallocation of a few \$100.

Mr. Wilkerson made a motion to reallocate funds from the Intermural Jump Rope to the Choir Program, as stated in the request. Ms. Greenwood seconded the motion. The motion passed (5-0-0).

**G. Policy Review**

**a. First Reading:**

i. None

**b. Second Reading:**

i. None

**V. Board Member Reports:**

A. None

**VI. Housekeeping:**

**A. Adoption of Minutes**

a. October 4, 2023 – Draft Public Minutes

b. October 4, 2023 – Draft Non-Public Minutes

Mr. Gellar made a motion to approve the October 4, 2023, Public School Board Minutes, as amended. Mr. Wilkerson seconded the motion. The motion passed (5-0-0).

Mr. Gellar made a motion to approve the October 4, 2023, Non-Public School Board Minutes, as presented. Mr. Wilkerson seconded the motion. The motion passed (5-0-0).

**B. Vendor and Payroll Manifests**

a. 458 \$612,016.43

b. AP10182023 \$621,927.36

c. PAY458P \$ 11,056.64

Mr. Gellar made a motion to approve the Vendor and Payroll Manifest as presented. Mr. Wilkerson seconded the motion. The motion passed (5-0-0).

**C. Correspondence & Information**

a. None



**D. Enrollment Report**

- a. None

**E. Staffing Updates**

**a. Leaves**

- i. None

**b. Resignations:**

- i. None

**c. Retirements:**

- i. None

**d. Nominations:**

- i. Eric Zecchini PMS Grade 7 Math Teacher

Mr. David Wilkerson made a motion to accept the nomination of Eric Zecchini as a Grade 7 Math Teacher at PMS. Mr. Gellar seconded the motion. The motion passed (5-0-0).

**VII. Future Agenda Planning:**

- A. No Future Agenda Planning

**VIII. Future Meetings:**

- A. 11/01/2023 – 6:30 pm School Board Meeting @ PES Library  
B. 11/15/2023 – 6:30 pm School Board Meeting @ PES Library

**IX. Adjournment:**

Mr. Wilkerson made a motion to adjourn the School Board Meeting at 7:54 pm. Ms. Greenwood seconded the motion. The motion passed (5-0-0).

Respectfully Submitted,  
Matthew Sullivan  
School Board Recording Secretary

PELHAM SCHOOL DISTRICT PAYROLL VOUCHER

Voucher No: 459
 Voucher Date: 10/26/2023
 Prepared By: Meghan Deschenes
 Generated Date: 10/25/2023

PELHAM SCHOOL DISTRICT is hereby authorized to draw warrants against PELHAM SCHOOL DISTRICT funds for the sum of \$602,397.08 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end).

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

	ERIC MCGEE	SUPERINTENDENT OF SCHOOLS
	TROY BRESSETTE	SCHOOL BOARD CHAIR
	THOMAS GELLAR	SCHOOL BOARD
	DARLENE GREENWOOD	SCHOOL BOARD
	JOHN RUSSELL	SCHOOL BOARD
	G. DAVID WILKERSON	SCHOOL BOARD VICE CHAIR
	PELHAM SCHOOL DISTRICT	

		AMOUNT
	DIRECT DEPOSIT	\$442,968.18
	CHECKS	\$15,105.33
	MANUAL	\$0.00
	VOID	\$0.00
	FEDERAL TAXES	\$140,987.19
	MASS TAXES	\$3,336.38
	TOTAL:	\$602,397.08

Arlanna Garcia, TREASURER

SUNGARD K-12 EDUCATION  
DATE: 10/24/2023  
TIME: 15:43:48

PELHAM SCHOOL DISTRICT - SAU 28  
CHECK REGISTER  
PAY RUN 459 FY24-10/26/2023

PAGE NUMBER: 1  
MODULE NUM: PAYCHK33  
PAY PERIOD END 10/19/2023  
CHECK DATE 10/26/2023

CHECK NO	EMPLOYEE NUMBER	-----EMPLOYEE-----	DEPOSIT AMOUNT	CHECK AMOUNT
507458	12	CORREA, KEVIN	.00	1,329.10
507459	2160	SULLIVAN, DAMIAN	.00	867.85
507460	1864	SULLIVAN, MATTHEW J	.00	87.47
507461	2165	BOWLAN, KYLE	.00	792.28
507462	1385	GAMBLE, TRACY A	.00	2,022.78
507463	1322	HUNT, KIM R	.00	872.16
507464	1973	MACKAY, ROBERT C	.00	1,258.84
507465	2088	O'CONNOR, TIMOTHY	.00	836.60
507466	1397	GLOOR, SCOTT R	.00	1,534.09
507467	545	LOCKE, CASEY	.00	1,661.08
507468	1591	NESKEY, STEPHEN J	.00	1,219.65
507469	481	ROGERS, LAURA	.00	993.83
507470	2169	ZECCHINI, ELICIA D	.00	1,629.60
V173544	2094	ANDREWS, ANN MARIE	187.00	.00
V173545	1899	BLAIR, LAURA J	96.08	.00
V173546	2024	BOOTH, KRYSTAL	507.92	.00
V173547	2146	BRISLIN, KASEY J	69.26	.00
V173548	127	CARROLL, SHANNON E	101.58	.00
V173549	1853	FOX, ALISA M	304.75	.00
V173550	1291	GARCIA, ARLANNA	230.87	.00
V173551	1419	HUTCHINSON, MARILYN L	101.58	.00
V173552	161	JONES, JODI J	342.61	.00
V173553	1834	KLEINER, ANDREA	201.37	.00
V173554	2114	LASKY, MELISSA S	406.34	.00
V173555	1959	LORING, CAMDYN A	101.58	.00
V173556	960	OBEN-GUVEN, TACISER	291.95	.00
V173557	2035	PAQUETTE, NICOLE A	101.58	.00
V173558	2162	PEDDLE, CAILYN G	457.13	.00
V173559	474	PROVENCHER, MIRIAM B	473.12	.00
V173560	641	SAWICKI, MARGARET M	207.79	.00
V173561	490	SCHULTE, NANCY D	101.58	.00
V173562	1599	TAYLOR-WIGGINS, ELIZABETH J	445.62	.00
V173563	2118	THOMPSON, SARAH ANNE	304.75	.00
V173564	1941	WILLIAMS, CAROLE	457.13	.00
V173565	379	ANDREWS, CHERYL A	1,749.93	.00
V173566	2065	BAHILL, TIONNA L	1,724.96	.00
V173567	1762	BAKER, JEAN K	2,262.95	.00
V173568	1690	BASINAS, KELLY A	204.53	.00
V173569	1969	BELANGER, ZACHARY S	1,573.40	.00
V173570	2038	BETTENCOURT, ALICIA	781.55	.00
V173571	512	BIANCHI, SUSAN J	1,429.69	.00
V173572	720	BODENRADER, JENNIFER T	1,728.16	.00
V173573	2039	BOUTIN, MELISSA A	856.85	.00
V173574	2149	BRIDGE, NICOLE T	2,062.00	.00
V173575	2036	BROWN, JOSEPH W	1,095.92	.00
V173576	2067	BROWN, KIANA L	1,241.23	.00
V173577	1984	BUSHEY, HANNAH M	1,297.64	.00
V173578	977	BYRNE, ELIZABETH REINHARDT	1,201.75	.00
V173579	2078	CALLAHAN, COLLEEN M	1,415.69	.00
V173580	2135	CAMIRAND, ALEXANDRA B	1,253.77	.00
V173581	2086	CAMPBELL, ELLEN	390.48	.00
V173582	2007	COGAN, KIRSTEN N	1,669.83	.00
V173583	2068	COLEMAN, YVONNE S	1,511.74	.00
V173584	1250	COSTA, BRIANA L	1,552.99	.00
V173585	538	COVART, NICOLE	2,518.80	.00
V173586	411	DAILEY, DONNA L	1,020.38	.00

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V173587	1882	DAY, STEFANI A	1,414.34	.00
V173588	2017	DELANGIE, CULLEN	1,317.31	.00
V173589	2040	DEMERS, DESIREE B	858.32	.00
V173590	1798	DESMARAIS, ASHLEY R	760.55	.00
V173591	1406	DESMARAIS, DEBRA C	413.34	.00
V173592	1732	DESMARAIS, NICOLE E	912.56	.00
V173593	1388	DONOVAN, JENNIFER J	969.44	.00
V173594	1057	DROUIN, KRISTEN ROSE	1,672.72	.00
V173595	593	DUTIL, CARRIE ELIZABETH	1,755.33	.00
V173596	2062	FALLON, MACKENZIE	823.10	.00
V173597	763	GALLAGHER, KIERA M	1,666.97	.00
V173598	2014	GEDRICH, ASHLEY C	1,227.25	.00
V173599	314	GETTY, DEBRA J	884.96	.00
V173600	2143	GILLIS, VENNESSA	846.03	.00
V173601	1479	GLUCK, JESSICA D	384.74	.00
V173602	1446	GOLDSACK, SARAH C	1,924.02	.00
V173603	2002	GOULET, KYLA M	2,266.98	.00
V173604	1985	GRANT, CHELSEY	1,276.51	.00
V173605	2151	GRAVES, ELIZABETH A	1,232.74	.00
V173606	1972	HAMILTON, ALICIA A	731.55	.00
V173607	1546	HANSEN, SHANNON M	1,482.89	.00
V173608	145	HANSEN, VICTORIA L	1,364.40	.00
V173609	1269	HARRIS, JOSEPH K	1,621.64	.00
V173610	590	HASKINS, NANCY E	906.82	.00
V173611	2063	HEBERT, SHANNON	2,105.81	.00
V173612	893	HENDERSON, WENDY	1,035.36	.00
V173613	1052	HICKEY, JANET	1,009.68	.00
V173614	1722	HIGGINS, ELAINA M	1,791.29	.00
V173615	1106	HUSSEY, TRACY A	1,498.11	.00
V173616	1889	INFANTE, STEPHANIE R	1,674.22	.00
V173617	1776	JACK, MORGAINA R	1,211.56	.00
V173618	1271	KALINOWSKI, EILEEN M	754.56	.00
V173619	543	KEARNEY, KIM	1,872.29	.00
V173620	288	KIRANE, KIMBERLY A	1,751.11	.00
V173621	926	KOBRENSKI, KRISTIN P	637.71	.00
V173622	2009	KOWAL, SAMUEL A	1,385.27	.00
V173623	447	KUBIT, LINDA C	1,356.06	.00
V173624	256	LABONTE, KELLY L	2,604.68	.00
V173625	2051	LACASSE, SHAWNA M	1,629.53	.00
V173626	1594	LEE, ALYSSA F	1,899.24	.00
V173627	2154	LEE, STEPHANIE A	1,704.33	.00
V173628	1786	LIAKOS, DAVID A	373.98	.00
V173629	2155	LIBBY, AMIE R	2,122.07	.00
V173630	251	LOMBARDO, KATHLEEN M	1,713.82	.00
V173631	319	LONGDEN, JODI L	1,797.34	.00
V173632	1340	LYNDE, DIANNE C	1,793.96	.00
V173633	2128	MACDONALD, TARA N	2,500.04	.00
V173634	1748	MADEIROS, ELAINE M	1,344.67	.00
V173635	542	MAGUIRE, KATE E	1,804.40	.00
V173636	2053	MAHONEY-BARNETT, MIRANDA R	1,351.12	.00
V173637	457	MANSFIELD, PAMELA M	1,015.10	.00
V173638	2144	MARCOTTE, CONSTANCE	880.52	.00
V173639	117	MASIELLO, KELLY A	1,867.06	.00
V173640	563	MCCARTY, VALERIE	916.06	.00
V173641	1999	MCCURRY, LIZAH O	1,366.27	.00
V173642	1902	MCNIFF, SARA J	1,114.25	.00

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V173643	2084	MENESES, NINA M	900.78	.00
V173644	2048	MERRILL, KRISTEN M	2,197.90	.00
V173645	1958	MILLSTONE, PATRICK C	836.60	.00
V173646	1044	MILNER, KRISTINE	2,142.61	.00
V173647	1800	MONDEJAR, MADISON V	1,523.91	.00
V173648	1815	MONTANILE, LAURA A	1,324.29	.00
V173649	63	MORAN, NANCY T	675.79	.00
V173650	1648	MULLEN, KATHLEEN A	866.93	.00
V173651	112	MURPHY, ELIZABETH J	2,012.69	.00
V173652	1981	NAVA, GUADALUPE	1,346.09	.00
V173653	828	NOTTEBART, MARY T	865.44	.00
V173654	1743	PACE, CAITLIN E	867.08	.00
V173655	1554	PALINGO, LINDA R	877.27	.00
V173656	1883	PARKHURST, TRACY J	1,561.81	.00
V173657	1894	PELLETIER, ASHLEY S	416.59	.00
V173658	985	PHILCRANTZ, BETH A	1,784.89	.00
V173659	1603	PILATO, DANIELLE L	971.76	.00
V173660	2130	PLANTE, ELISSA	1,563.97	.00
V173661	1896	PORTALLA, ANGELA J	1,269.19	.00
V173662	1813	PROUTY, SHANNON L	1,479.51	.00
V173663	118	ROBERSON, NICOLE M	1,823.49	.00
V173664	1582	ROCK, KATE LINDSAY	1,905.26	.00
V173665	2147	SAN ANTONIO, KAILEY	1,818.71	.00
V173666	1881	SAWYERS, MARIE K	1,732.81	.00
V173667	1826	SHIELDS, JANE A	1,151.05	.00
V173668	2076	SILVA, KASSIDY M	1,427.64	.00
V173669	2042	SORENSEN, KRISTENE E	746.72	.00
V173670	494	SPRACKLIN, LINDA J	905.44	.00
V173671	1939	ST. AUBIN, BETHANY K	1,042.72	.00
V173672	2159	STEWART, MOLLY	669.79	.00
V173673	84	STRUTH, KERRY A	2,745.70	.00
V173674	1639	SULLIVAN, MEGHAN K	1,549.66	.00
V173675	1998	TALBOT, SHANNON C	1,509.13	.00
V173676	2103	TEED, KERRY A	943.13	.00
V173677	2031	TEMMALLO, TARYN C	1,927.79	.00
V173678	2043	TERRIO, REBECCA L	1,368.44	.00
V173679	1097	VAN AUKEN, BRUCE	1,208.10	.00
V173680	1030	VAN VRANKEN, JESSICA	2,958.77	.00
V173681	77	WEIGLER, ERIN E	1,921.74	.00
V173682	506	WEIGLER, LAURA J	712.95	.00
V173683	1621	WEIR, NICOLE S	1,467.51	.00
V173684	2164	WITTS, DAVID A	965.60	.00
V173685	2131	WONG-SIERRA, CHRYSTA	1,604.24	.00
V173686	306	ZIDEK, JILL E	2,131.08	.00
V173687	2167	ALARIE, VICTORIA	588.73	.00
V173688	1912	ARSENEAULT, JACOB M	1,035.72	.00
V173689	381	BABAIAN, THOMAS C	2,770.83	.00
V173690	1318	BARR, MEGAN T	902.75	.00
V173691	1806	BARRIERE, ADAM J	2,773.95	.00
V173692	1982	BOULTER, LAUREN J	1,851.89	.00
V173693	2136	BOWMAN, ALISON D	1,442.63	.00
V173694	2148	BRAMSON, IRWIN P	2,089.06	.00
V173695	669	BRAY, CYNTHIA	961.32	.00
V173696	1651	BRUNELLE, CYNTHIA S	1,454.21	.00
V173697	395	BYRNE, KATHRENE M	1,851.65	.00
V173698	1186	CARMODY, KAITLIN M	2,716.86	.00

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V173699	1303	CHARBONNEAU, STEPHEN	1,589.89	.00
V173700	1551	CHURCHILL, KAREN A	1,543.18	.00
V173701	1029	CLARK, RYAN	1,571.79	.00
V173702	2085	COLEMAN, DARRIN	1,367.02	.00
V173703	1589	CURTIN, CHRISTOPHER B	2,196.69	.00
V173704	2021	DAILEY, JOSEPH A	1,600.30	.00
V173705	1245	DAY, KRISTA	1,694.84	.00
V173706	1602	DECINTO, BRYAN C	787.45	.00
V173707	1628	DETELLIS, NORA L M	1,905.24	.00
V173708	1814	DEXTER, KIMBERLY R	1,784.76	.00
V173709	413	DORVAL, WENDY S	2,100.78	.00
V173710	1872	DOWDLE, BELINDA D	970.14	.00
V173711	2073	EMMETT, HOLLY L	1,625.16	.00
V173712	1783	ENGLISH, AMELIA R	840.09	.00
V173713	2081	ERELLI, ERICA N	1,350.28	.00
V173714	1901	FAZIOLI, PHILIP T	2,034.67	.00
V173715	2072	FITZPATRICK, LEO J	1,400.70	.00
V173716	1980	FOSKITT, TEGHAN	1,102.74	.00
V173717	2070	FOX, MICHELLE L	1,531.54	.00
V173718	2129	FRECHETTE, ERIN L	1,016.83	.00
V173719	2166	GARRETT, COLIN B	1,345.28	.00
V173720	2141	GAUTHIER, ALEXANDRIA	1,249.73	.00
V173721	153	GOUPIL, SHARON A	851.90	.00
V173722	1495	GRIFFIN, PAUL D	1,067.12	.00
V173723	1650	HANNON, BRANDON T	1,580.86	.00
V173724	1695	HENDERSON, ERIN P	1,683.78	.00
V173725	1856	HOGUE, LARA P	1,589.35	.00
V173726	585	HOLDEN, JANET	2,026.53	.00
V173727	1031	HURLEY, THOMAS	861.52	.00
V173728	2069	HUSBY, TRISTAN K	1,744.26	.00
V173729	941	JARVIS, DEBORAH L	1,779.56	.00
V173730	1869	JIANG-DEMETRION, DARLENE E	2,264.26	.00
V173731	1716	JONES, DANIEL F	1,470.10	.00
V173732	2071	KONDI, CATHERINE J	1,544.10	.00
V173733	449	KRESS, HEATHER LAGASSE	2,015.05	.00
V173734	446	KRESS, TODD W	2,756.70	.00
V173735	1678	KRUMLAUF, SHANNON	1,224.68	.00
V173736	1045	KUBIT, KIMBERLY	1,254.16	.00
V173737	1736	KUDALIS, TAYLOR J	1,329.67	.00
V173738	549	LALIBERTE, ALLISON	2,079.97	.00
V173739	2074	LARSON, SHANNON L	1,401.60	.00
V173740	1739	LEONDIRES, DEBORAH K	1,484.52	.00
V173741	2110	LEPPANEN, TESSA M	1,079.69	.00
V173742	2041	MACPHERSON, LAUREN E	1,497.76	.00
V173743	1724	MAKARA, JESSICA	1,503.95	.00
V173744	530	MARTIN, LORRIE A	1,040.28	.00
V173745	1634	MARTINS, KALEIGH F	1,612.91	.00
V173746	1731	MASSAHOS, LISA A	1,106.44	.00
V173747	1858	MCFARLAND, SYLVIE S	645.25	.00
V173748	1702	MEAD, DAWN M	3,371.43	.00
V173749	1992	MEUSE, JILL A	423.94	.00
V173750	1461	MORGAN, RICKARD J	1,194.14	.00
V173751	2157	MORRIN, REBECCA	1,645.64	.00
V173752	1905	NESKEY, KAREN R	957.88	.00
V173753	1877	NOLIN, AUDRA J	1,948.47	.00
V173754	523	NUGENT, JENNIFER M	1,844.77	.00

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V173755	1450	PARENT, JESSICA L	1,579.05	.00
V173756	43	PERIGNY, GUY G	771.72	.00
V173757	2096	QUICK, LAURIE	863.42	.00
V173758	1624	ROBINSON, SHAWNI R	1,911.73	.00
V173759	1975	ROONEY, KRISTEN R	1,407.40	.00
V173760	1664	ROSSE, LEIGH ANN	1,738.47	.00
V173761	2083	SANCHIS, BERNARD	816.71	.00
V173762	1978	SANDS, BRIAN T	2,862.05	.00
V173763	567	SCANLON, IRENE	1,042.40	.00
V173764	568	SCANZANI, LOUISE	186.40	.00
V173765	2087	SCANZANI, WILLIAM	703.60	.00
V173766	2057	SEARLES, MARK E	1,680.15	.00
V173767	1583	SHUMWAY, RYAN MITCHELL	1,421.64	.00
V173768	2079	SIMBERG, AMY M	1,328.54	.00
V173769	2064	ST. PETER, GAIL A	390.07	.00
V173770	1733	TANDY, DIANE L	2,486.14	.00
V173771	309	TOBIN, JEFFREY	1,871.19	.00
V173772	55	TORRISI, DAVID P	1,555.03	.00
V173773	548	WAGNER, JEANNA	2,449.92	.00
V173774	1752	WATERS, PETER C	1,689.46	.00
V173775	508	WILKINS JR, RAYMOND T	1,736.54	.00
V173776	1946	YOUNG, LINDSEY D	1,565.33	.00
V173777	2037	ZILIFIAN, VAHRAM A	1,467.76	.00
V173778	1832	AYOTTE, KENNETH D	1,358.29	.00
V173779	157	BARRIOS, SARAH E	1,256.01	.00
V173780	1427	BEINEKE, HEIDI L	1,500.78	.00
V173781	1378	BELIVEAU, EILEEN M	2,035.23	.00
V173782	2000	BOSWELL, KATIE A	1,463.38	.00
V173783	534	BRANCO, AMY L	2,004.19	.00
V173784	1494	BREAULT, STEPHANIE L	689.99	.00
V173785	312	BRYANT, JAMIE R	1,872.82	.00
V173786	42	CARTEN, KARENA S	2,099.40	.00
V173787	399	CARTIER, KATHLEEN G	2,100.19	.00
V173788	27	CASAVANT, DIANE T	990.50	.00
V173789	1547	CHATEL, CATHY F	488.39	.00
V173790	163	COUTU, RANDY R	1,956.18	.00
V173791	1474	CURFMAN, CHARLES L	1,597.38	.00
V173792	1744	DELUCIA, MEGAN C	1,494.25	.00
V173793	2140	DESCHENEAX, KRISTIN A	2,371.33	.00
V173794	2093	DRISCOLL, BRIAN K	2,165.30	.00
V173795	2139	EMERY, KAREN	1,985.79	.00
V173796	248	ENO, SARA ANN	1,480.39	.00
V173797	215	ERNST, CATHLEEN A	1,024.15	.00
V173798	110	GERVAIS, KELLEY A	1,062.79	.00
V173799	148	GRIFFIN, ANGELA M	970.65	.00
V173800	2161	HALL, DERREK A	1,050.56	.00
V173801	2153	HUIZENGA, NOAH J	1,310.71	.00
V173802	1987	JAMES, JANELLE N	1,949.07	.00
V173803	45	JEAN, KELLY A	779.19	.00
V173804	1460	KAVARNOS, JAMES M	1,285.60	.00
V173805	1812	KELLY, EILEEN B	1,414.06	.00
V173806	445	KIVIKOSKI, JEAN M	1,127.31	.00
V173807	450	LAMONTAGNE, PATRICIA A	1,760.98	.00
V173808	1402	LEE, TARYN G	1,590.73	.00
V173809	1879	LEMERISE, KELLY R	1,508.33	.00
V173810	1721	LEWIS, KEITH L	1,447.73	.00

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V173811	1237	LORENTZEN, CHRISTOPHER	1,343.40	.00
V173812	454	LOVETT, BARBARA ANN	2,704.61	.00
V173813	2156	MACKINNON, JENNA	1,268.77	.00
V173814	1225	MADDEN, DOROTHY	2,233.81	.00
V173815	1164	MAGHAKIAN, STACY L	3,083.73	.00
V173816	2090	MARTIN, ALICIA M	570.23	.00
V173817	1729	MCCUNE, ERIN K	1,682.74	.00
V173818	1977	MEDLOCK, ZACHARY BRIAN	4,713.91	.00
V173819	1638	MILLER, ALLISON A	1,480.95	.00
V173820	2107	MONTMINY, HANNAH M	832.33	.00
V173821	1820	MORRISON, JOANNE M	1,945.76	.00
V173822	1773	MURPHY, RONALD P	754.24	.00
V173823	2060	NORTHRUP, CHERYL	2,761.74	.00
V173824	1993	OROZCO UMANA, LESLIE G	1,658.87	.00
V173825	2054	PATTERSON, REBECCA M	1,737.24	.00
V173826	1831	PEREZ, ANDRES	1,418.45	.00
V173827	1426	PERRY, BEVERLY M	1,072.15	.00
V173828	1694	PRAETZ, DANIEL J	1,524.74	.00
V173829	1612	RALLS, KATIE E	1,199.25	.00
V173830	2158	RANCOURT, CHEYENNE M	2,067.17	.00
V173831	1957	RAYMOND, KELLEY A	818.21	.00
V173832	1228	SANDERS, ANN-MARIE	1,873.45	.00
V173833	2058	SECCARECCIO, MICHELLE L	1,368.33	.00
V173834	491	SHANTELER, JUDITH L	1,830.84	.00
V173835	1817	SMITH, ASHLEY S	2,012.39	.00
V173836	1788	STECK, JENNIFER M	1,328.31	.00
V173837	1203	STEVENS, LISA A	2,014.16	.00
V173838	133	TAYLOR, LAURA J	1,178.09	.00
V173839	91	TESSIER, KELLY A	1,737.22	.00
V173840	96	VANTI, LINDA R	1,015.30	.00
V173841	2122	BARKDOLL, TONI M	3,006.77	.00
V173842	1960	DESCHENES, MEGHAN	702.91	.00
V173843	1294	DOUCETTE, JOYCE P	2,018.87	.00
V173844	1965	KELLEY, KIM M	1,655.42	.00
V173845	1440	LAVACCHIA, CHRISTINE R	1,710.77	.00
V173846	2044	LORD, KEITH A	2,894.87	.00
V173847	1293	MAHONEY, DEBORAH A	2,722.62	.00
V173848	1609	MARANDOS, SARAH E	3,244.93	.00
V173849	1362	MAZZARIELLO, ERIN M	1,515.03	.00
V173850	1866	MCGEE, ERIC S	4,041.12	.00
V173851	2123	NOYES, KIMBERLY E	3,287.24	.00
V173852	1361	RODRIGUE, KRISTEN A	1,601.64	.00
V173853	1796	TETREAULT, CHRISTINA G	833.45	.00
V173854	2125	GREENLAW, JENNIFER	408.88	.00
V173855	367	RICHMOND, MARY J	91.58	.00

TOTAL

325 CHECKS ISSUED

442,968.18

15,105.33

*Deborah Mahoney* 10/24/23



TAXPAYER NAME: PELHAM SCHOOL DISTRICT

TIN: xxxxx0676

Deposit Confirmation

Your payment has been accepted.

Payment Successful

An EFT Acknowledgement Number has been provided for this payment. Please keep this number for your records.

REMINDER: REMEMBER TO FILE ALL RETURNS WHEN DUE!

EFT ACKNOWLEDGEMENT NUMBER:	270370005317905
-----------------------------	-----------------

PLEASE NOTE

Any amounts represented in the subcategories of Social Security, Medicare, and Income Tax Withholding are for informational purposes only.

Payment Information	Entered Data
Taxpayer EIN	xxxxx0676
Tax Form	941 Employers Federal Tax
Tax Type	Federal Tax Deposit
Tax Period	Q4/2023
Payment Amount	\$140,987.19
Settlement Date	10/27/2023
Subcategories:	
1 Social Security	\$74,998.12
2 Medicare	\$17,540.02
3 Tax Withholding	\$48,449.05
Account Number	xxxxxx6612
Account Type	CHECKING
Routing Number	011401533
Bank Name	CITIZENS BANK NA



MassTaxConnect

[< Payment Options](#)

## Payment - Confirmation

- **Confirmation Number:** 1-448-208-928
- **Submitted Date and Time:** 10/25/2023 7:57:42 AM
- **Taxpayer Name:** PELHAM SCHOOL DISTRICT
- **Account ID:** WTH-10997662-002

Please review the submission information below for your payment made to the Department of Revenue.

You may want to print a copy for your records.

You have scheduled your payment to be debited from your bank account on 10/27/2023. You can delete your pending scheduled payment until 4:00pm on 10/26/2023.

- **Paid For:** PELHAM SCHOOL DISTRICT
- **Account ID:** WTH-10997662-002
- **Paid From:** CITIZENS BANK NA \*\*\*\*6612
- **Payment Amount:** \$3,336.38
- **Filing Period:** 31-Dec-2023
- **Payment Effective Date:** 10/27/2023
- **Payment Type:** Return Payment

Please note payments can take 2-3 business days from the *Payment Effective Date* to be debited from your bank account. It is your responsibility to review your bank statement to confirm the transaction was completed.

### View Your Submission

You can view details about your submission any time by logging into your MassTaxConnect account, selecting the **More...** tab, and clicking the **Search Submissions** link under the **Submissions** section. Submissions in a status of *Submitted* can be viewed and deleted by clicking the corresponding hyperlinks. Depending on the submission type, you may also have an *Edit* hyperlink which allows you to make changes to the submission.

### Contact Us

If you need further assistance, please contact the Department of Revenue at (617) 887-6367 or toll-free in Massachusetts at (800) 392-6089. Business hours are Monday through Friday, 9:00 a.m. to 4:00 p.m.

OK

Print Confirmation



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## Frequently Asked Questions

### Video Tutorials

### Taxpayer Bill of Rights

### Site Policies

### Web Browsers

PELHAM SCHOOL DISTRICT VOUCHER

Voucher No: PAY459P      Voucher Date: 10/26/2023      Prepared By: Joyce Doucette  
 Printed: 10/25/2023

PELHAM SCHOOL DISTRICT is hereby authorized to draw warrants against PELHAM SCHOOL DISTRICT funds for the sum of **\$288,543.57** on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end).

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

	ERIC MCGEE	SUPERINTENDENT OF SCHOOLS
	TROY BRESSETTE	SCHOOL BOARD CHAIR
	THOMAS GELLAR	SCHOOL BOARD
	DARLENE GREENWOOD	SCHOOL BOARD
	JOHN RUSSELL	SCHOOL BOARD
	G. DAVID WILKERSON	SCHOOL BOARD VICE CHAIR

PELHAM SCHOOL DISTRICT

ARLANNA GARCIA, TREASURER

FUND	DESCRIPTION	AMOUNT
10	GENERAL FUND/CHECKS	\$199.54
10	GENERAL FUND/EFT	\$288,344.03
TOTAL:		<u><u>\$288,543.57</u></u>

POWERSCHOOL LLC  
DATE: 10/25/2023  
TIME: 09:25:08

PELHAM SCHOOL DISTRICT - SAU 28  
CHECK REGISTER

PAGE NUMBER: 1  
VENCHK11  
ACCOUNTING PERIOD: 4/24

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
57924	A1010	10/26/23	4745 NH DEPT OF HEALTH & HUMAN	L4810	DED:1050 GARNCHILD	199.54
TOTAL FUND						199.54
TOTAL REPORT						199.54

PAGE NUMBER: 1  
VENCHK11  
ACCOUNTING PERIOD: 4/24

CHECK	NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----		ACCT	-----DESCRIPTION-----		AMOUNT
V57925		A1010	10/26/23	3913	000388 - ASPIRE	L4730	DED:6018 ASPIRE	200.00	
V57925		A1010	10/26/23	3913	000388 - ASPIRE	L4730	DED:6019 ASPIRE	233.81	
V57925		A1010	10/26/23	3913	000388 - ASPIRE	L4730	DED:6218 ASPIRE	200.00	
		TOTAL VOUCHER						633.81	
V57926		A1010	10/26/23	12	COREBRIDGE FINANCIAL	L4730	DED:6214 COREBRIDGE	400.00	
V57927		A1010	10/26/23	7	EQUITABLE EQUI-VEST	L4730	DED:6000 AXA EQUI	1,720.00	
V57927		A1010	10/26/23	7	EQUITABLE EQUI-VEST	L4730	DED:6001 AXA EQUI	214.17	
V57927		A1010	10/26/23	7	EQUITABLE EQUI-VEST	L4730	DED:6200 AXA EQUI	400.00	
		TOTAL VOUCHER						2,334.17	
V57928		A1010	10/26/23	8	FIDELITY-PLAN51251	L4730	DED:6002 FIDELITY	1,470.00	
V57928		A1010	10/26/23	8	FIDELITY-PLAN51251	L4730	DED:6003 FIDELITY	1,671.33	
V57928		A1010	10/26/23	8	FIDELITY-PLAN51251	L4730	DED:6202 FIDELITY	1,402.00	
V57928		A1010	10/26/23	8	FIDELITY-PLAN51251	L4730	DED:6203 FIDELITY	378.52	
		TOTAL VOUCHER						4,921.85	
V57929		A1010	10/26/23	6	HORACE MANN LIFE	L4730	DED:6006 HMANN	1,155.00	
V57929		A1010	10/26/23	6	HORACE MANN LIFE	L4730	DED:6206 HMANN	150.00	
		TOTAL VOUCHER						1,305.00	
V57930		A1010	10/26/23	5	NEW HAMPSHIRE RETIREMENT	L4760	DED:1500 E RETIREMT	20,613.34	
V57930		A1010	10/26/23	5	NEW HAMPSHIRE RETIREMENT	L4760	DED:1500 E RETIREMT	20,825.46	
V57930		A1010	10/26/23	5	NEW HAMPSHIRE RETIREMENT	L4760	DED:1501 T RETIREMT	118,430.64	
V57930		A1010	10/26/23	5	NEW HAMPSHIRE RETIREMENT	L4760	DED:1501 T RETIREMT	117,888.50	
V57930		A1010	10/26/23	5	NEW HAMPSHIRE RETIREMENT	L4880	DED:1550 E ADDL RET	25.00	
V57930		A1010	10/26/23	5	NEW HAMPSHIRE RETIREMENT	L4880	DED:1550 E ADDL RET	25.00	
V57930		A1010	10/26/23	5	NEW HAMPSHIRE RETIREMENT	L4880	DED:1551 T ADDL RET	60.00	
V57930		A1010	10/26/23	5	NEW HAMPSHIRE RETIREMENT	L4880	DED:1551 T ADDL RET	60.00	
		TOTAL VOUCHER						277,927.94	
V57931		A1010	10/26/23	863	PELHAM ED. SUPPORT PERSON	L4830	DED:7201 PESPA DUES	381.26	
V57932		A1010	10/26/23	4903	PENSERV PLAN SERVICES, IN	L4730	DED:6004 PENSERV	50.00	
V57933		A1010	10/26/23	2764	SECURITY BENEFIT CORPORAT	L4730	DED:6012 SEC BENEFIT	150.00	
V57933		A1010	10/26/23	2764	SECURITY BENEFIT CORPORAT	L4730	DED:6212 SEC BENEFIT	240.00	
		TOTAL VOUCHER						390.00	
TOTAL FUND								288,344.03	
TOTAL REPORT								288,344.03	

PELHAM SCHOOL DISTRICT VOUCHER

Voucher No: BFPMS52
 Voucher Date: 11/1/2023
 Prepared By: Joyce Doucette  
 Generated Date: 11/1/2023

PELHAM SCHOOL DISTRICT is hereby authorized to draw warrants against PELHAM SCHOOL DISTRICT funds for the sum of \$1,943,509.93 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end).

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

\_\_\_\_\_

ERIC MCGEE
 SUPERINTENDENT OF SCHOOLS

TROY BRESSETTE
 SCHOOL BOARD CHAIR

THOMAS GELLAR
 SCHOOL BOARD

DARLENE GREENWOOD
 SCHOOL BOARD

JOHN RUSSELL
 SCHOOL BOARD

G. DAVID WILKERSON
 SCHOOL BOARD VICE CHAIR

PELHAM SCHOOL DISTRICT

ARLANNA GARCIA, TREASURER

FUND	DESCRIPTION	AMOUNT
30	BUILDING FUND	\$0.00
30	EFT -BUILDING FUND	\$1,943,509.93
	TOTAL:	\$1,943,509.93

POWERSCHOOL LLC  
DATE: 11/01/2023  
TIME: 09:02:39

PELHAM SCHOOL DISTRICT - SAU 28  
CHECK AND VOUCHER REGISTER

PAGE NUMBER: 1  
VENCHK11  
ACCOUNTING PERIOD: 5/24

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
V57934	L4020	11/01/23	3320 BONNETTE, PAGE & STONE	450	CONTRACT FOR PELHAM MEMOR	673,413.15
V57934	L4020	11/01/23	3320 BONNETTE, PAGE & STONE	L4320	RETAINAGE THRU JUNE 30, 2	1,259,648.68
			TOTAL VOUCHER			1,933,061.83
V57935	L4020	11/01/23	539 MILLER ENGINEERING & TEST	330	SEPTEMBER 2023 PROFESSIO	356.50
V57936	L4020	11/01/23	2810 TRIDENT BUILDING, LLC	330	AMENDMENT 1 - PMS IMPROVE	10,000.00
V57936	L4020	11/01/23	2810 TRIDENT BUILDING, LLC	330	AMENDMENT 1 - REIMBURSABL	91.60
			TOTAL VOUCHER			10,091.60
			TOTAL FUND			1,943,509.93
			TOTAL REPORT			1,943,509.93

PELHAM SCHOOL DISTRICT VOUCHER

Voucher No: AP110123      Voucher Date: 11/1/2023      Prepared By: Joyce Doucette  
Generated Date: 11/1/2023

PELHAM SCHOOL DISTRICT is hereby authorized to draw warrants against PELHAM SCHOOL DISTRICT funds for the sum of \$599,792.46 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end).

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

\_\_\_\_\_  
  
ERIC MCGEE      SUPERINTENDENT OF SCHOOLS  
  
TROY BRESSETTE      SCHOOL BOARD CHAIR  
  
THOMAS GELLAR      SCHOOL BOARD  
  
DARLENE GREENWOOD      SCHOOL BOARD  
  
JOHN RUSSELL      SCHOOL BOARD  
  
G. DAVID WILKERSON      SCHOOL BOARD VICE CHAIR  
  
PELHAM SCHOOL DISTRICT

\_\_\_\_\_  
ARLANNA GARCIA, TREASURER

FUND	DESCRIPTION	AMOUNT
10	GENERAL FUND	\$36,977.17
21	FOOD SERVICE FUND	\$4,074.26
22	GRANTS FUND	\$558.00
25	OTHER SPECIAL FUND	\$0.00
10	EFT -GENERAL FUND	\$544,987.41
21	EFT -FOOD SERVICE FUND	\$11,535.30
22	EFT -GRANTS FUND	\$1,639.35
25	EFT -OTHER SPECIAL FUND	\$20.97
TOTAL:		\$599,792.46



POWERSCHOOL LLC  
DATE: 11/01/2023  
TIME: 09:24:58

PELHAM SCHOOL DISTRICT - SAU 28  
CHECK REGISTER

PAGE NUMBER: 1  
VENCHK11  
ACCOUNTING PERIOD: 5/24

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED		-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
57937	A1010	11/01/23	5619	TONI M BARKDOLL	580	MILEAGE TO/FROM SNUG CONF	344.41
57937	A1010	11/01/23	5619	TONI M BARKDOLL	580	MILEAGE TO/FROM SNUG CONF	545.79
57937	A1010	11/01/23	5619	TONI M BARKDOLL	540	ATTENDING CAREER FAIR AT	200.00
57937	A1010	11/01/23	5619	TONI M BARKDOLL	580	TOLLS FOR SNUG CONFERENCE	58.50
57937	A1010	11/01/23	5619	TONI M BARKDOLL	580	TOLLS FOR SNUG CONFERENCE	58.50
	TOTAL CHECK						1,207.20
57938	L4020	11/01/23	4223	BELLAVANCE BEVERAGE CO.	630	SEPTEMBER - NOVEMBER ORDE	831.55
57938	L4020	11/01/23	4223	BELLAVANCE BEVERAGE CO.	630	SEPTEMBER - NOVEMBER ORDE	510.25
57938	L4020	11/01/23	4223	BELLAVANCE BEVERAGE CO.	630	SEPTEMBER - NOVEMBER ORDE	342.65
	TOTAL CHECK						1,684.45
57939	A1010	11/01/23	2575	BLICK ART MATERIALS	610	SUPPLY ORDER FOR SCHOOL Y	10,214.86
57939	A1010	11/01/23	2575	BLICK ART MATERIALS	610	SUPPLY ORDER FOR SCHOOL Y	-154.02
57939	A1010	11/01/23	2575	BLICK ART MATERIALS	610	SUPPLY ORDER FOR SCHOOL Y	49.68
	TOTAL CHECK						10,110.52
57940	A1010	11/01/23	3022	BOB'S TEES	610	DISTRICT JACKETS FOR IT S	165.00
57940	A1010	11/01/23	3022	BOB'S TEES	610	ESTIMATED SHIPPING/HANDLI	10.00
	TOTAL CHECK						175.00
57941	A1010	11/01/23	5645	BULK BOOKSTORE	641	PERCY JACKSON AND THE LIG	141.00
57942	L4020	11/01/23	4702	BUREAU OF EDUCATION & RES	330	HELP YOUR STUDENTS MASTER	558.00
57943	A1010	11/01/23	5316	COMMON LIT INC	643	COMMONLIT RENEWAL	3,250.00
57944	A1010	11/01/23	2010	FOLLETT SCHOOL SOLUTIONS	610	FOLLET 6300 CORDELSS BARC	209.30
57944	A1010	11/01/23	2010	FOLLETT SCHOOL SOLUTIONS	643	DESTINY OPAC RENEWAL (HIG	1,053.61
	TOTAL CHECK						1,262.91
57945	L4020	11/01/23	1607	GILL'S PIZZA CO, LLC	630	SEPTEMBER - NOVEMBER ORDE	382.50
57945	L4020	11/01/23	1607	GILL'S PIZZA CO, LLC	630	SEPTEMBER - NOVEMBER ORDE	285.00
57945	L4020	11/01/23	1607	GILL'S PIZZA CO, LLC	630	SEPTEMBER - NOVEMBER ORDE	382.50
57945	L4020	11/01/23	1607	GILL'S PIZZA CO, LLC	630	SEPTEMBER - NOVEMBER ORDE	270.00
57945	L4020	11/01/23	1607	GILL'S PIZZA CO, LLC	630	SEPTEMBER - NOVEMBER ORDE	375.00
57945	L4020	11/01/23	1607	GILL'S PIZZA CO, LLC	630	SEPTEMBER - NOVEMBER ORDE	390.00
	TOTAL CHECK						2,085.00
57946	A1010	11/01/23	5636	KAYLA GOODWIN	810	CHOREOGRAPHY FEE FOR FALL	1,200.00
57947	A1010	11/01/23	4799	HILLYARD, INC.	610	WET MOPS FOR PES (CASES)	246.96
57948	A1010	11/01/23	5589	INTERIM HEALTHCARE	330	PK-1:1 NURSE - UP TO 20 H	1,300.00
57948	A1010	11/01/23	5589	INTERIM HEALTHCARE	330	PK-1:1 NURSE - UP TO 20 H	1,040.00
57948	A1010	11/01/23	5589	INTERIM HEALTHCARE	330	PK-1:1 NURSE - UP TO 20 H	1,300.00
	TOTAL CHECK						3,640.00
57949	A1010	11/01/23	5467	KEITH A LORD	580	MILEAGE FOR KEITH LORD TO	139.92
57950	A1010	11/01/23	5608	TARA N MACDONALD	580	MEAL REIMBURSEMENT FOR SU	29.28
57951	A1010	11/01/23	288	NIXON COMPANY, INCORPORAT	890	BLUE NIXON CERTIFICATES O	68.50
57951	A1010	11/01/23	288	NIXON COMPANY, INCORPORAT	890	ESTIMATED SHIPPING/HANDLI	25.00
	TOTAL CHECK						93.50

POWERSCHOOL LLC  
DATE: 11/01/2023  
TIME: 09:24:58

PELHAM SCHOOL DISTRICT - SAU 28  
CHECK REGISTER

PAGE NUMBER: 2  
VENCHK11  
ACCOUNTING PERIOD: 5/24

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
57952	A1010	11/01/23	3324 PELHAM NUTRITION SERVICE	890	SEPTEMBER AND OCTOBER DIS	63.00
57952	A1010	11/01/23	3324 PELHAM NUTRITION SERVICE	890	SEPTEMBER AND OCTOBER DIS	63.00
		TOTAL CHECK				126.00
57953	A1010	11/01/23	674 PLANK ROAD PUBLISHING, IN	640	SHEET MUSIC FOR CHOIR	114.25
57954	L4020	11/01/23	5313 POLAR BEVERAGES	630	SEPTEMBER - NOVEMBER ORDE	252.89
57955	A1010	11/01/23	4247 ANN-MARIE SANDERS	890	SUMMER CHALLENGE SUBS, CH	224.20
57956	A1010	11/01/23	16 SOULE, LESLIE, KIDDER, SA	335	LEGAL SERVICES - MONTHLY	5,024.00
57957	A1010	11/01/23	4055 SUN LIFE FINANCIAL	L4850	OCTOBER 2023 LIFE, ADD, L	427.38
57957	A1010	11/01/23	4055 SUN LIFE FINANCIAL	L4870	OCTOBER 2023 LIFE, ADD, L	552.68
57957	A1010	11/01/23	4055 SUN LIFE FINANCIAL	L4860	OCTOBER 2023 LIFE, ADD, L	2,529.27
57957	A1010	11/01/23	4055 SUN LIFE FINANCIAL	L4780	OCTOBER 2023 LIFE, ADD, L	3,561.47
		TOTAL CHECK				7,070.80
57958	A1010	11/01/23	5620 TOP SECRET SCIENCE & MATH	321	SCIENCE GUY PRESENTATION	1,140.00
57959	A1010	11/01/23	2474 TRI-COUNTY LEAGUE	810	TRI-COUNTY LEAGUE - DUES	720.00
57960	A1010	11/01/23	3884 US BANK EQUIPMENT FINANCE	442	PHS - CANON - 500-0659425	391.66
57960	A1010	11/01/23	3884 US BANK EQUIPMENT FINANCE	442	PHS - CANON - 500-0659539	250.00
		TOTAL CHECK				641.66
57961	L4020	11/01/23	5644 BRUCE VAN AUKEN	430	HARBOR FREIGHT - PARTS FO	51.92
57962	A1010	11/01/23	5517 WE SELL MATS	610	4' X 6' X 1.5" GYMNASTICS	419.97
		TOTAL FUND				41,609.43
		TOTAL REPORT				41,609.43

POWERSCHOOL LLC  
DATE: 11/01/2023  
TIME: 09:41:44

PELHAM SCHOOL DISTRICT - SAU 28  
VOUCHER REGISTER

PAGE NUMBER: 1  
VENCHK11  
ACCOUNTING PERIOD: 5/24

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR			ACCT	DESCRIPTION	AMOUNT
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	10 X 36 182 X 1 82R MERV1	229.88
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	10 X 36 182 X 1 82R MERV1	229.88
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	10 X 36 182 X 1 82R MERV1	229.88
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	10 X 48 3/4 X 1 82R MERV	297.33
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	10 X 48 3/4 X 1 82R MERV	297.33
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	10 X 48 3/4 X 1 82R MERV	306.34
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	10 X 60 182 X 1 82R MERV	799.26
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	10 X 60 182 X 1 82R MERV	799.26
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	10 X 60 182 X 1 82R MERV	823.48
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	20 X 25 X 2 100% ALL CARB	56.59
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	20 X 25 X 2 100% ALL CARB	56.59
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	20 X 25 X 2 100% ALL CARB	58.30
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	20 X 30 X 2 82R MERV 11 P	147.79
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	20 X 30 X 2 82R MERV 11 P	147.79
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	20 X 30 X 2 82R MERV 11 P	152.26
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	ESTIMATED SHIPPING/HANDLI	28.05
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	ESTIMATED SHIPPING/HANDLI	28.05
V57963	A1010	11/01/23	1077	AIREX	FILTER CORPORATION	610	ESTIMATED SHIPPING/HANDLI	28.90
TOTAL VOUCHER								4,716.96
V57964		4967	AMAZON CAPITAL SERVICES,				VOID: MULTI STUB VOUCHER	
V57965		4967	AMAZON CAPITAL SERVICES,				VOID: MULTI STUB VOUCHER	
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	890	SNACKS FOR MEETINGS AND F	95.55
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	HYTERA WALKIE RADIO CHARG	57.98
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	LENOVO 300E SCREEN REPLAC	688.66
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	MONITOR REPLACEMENT OF A	123.99
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	ARIENS SNOW BLOWER SKID S	19.33
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	ARIENS SNOW BLOWER SKID S	19.33
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	ARIENS SNOW BLOWER SKID S	19.34
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	ZURN Z7000-HW16-H7 - TEMP	195.21
V57966	L4020	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	THE BEHAVIOR CODE: A PRAC	408.00
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	SHARPIE HIGHLIGHTERS, 36	39.46
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	BAKING PAPER SHEETS, 300	20.57
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	STEP STOOL	15.99
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	VARIETY SIZE STORAGE BAGS	22.99
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	WOK	199.80
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	EMERGENCY RESPONSE SUPPLI	313.04
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	640	FICTION & NONFICTION BOOK	26.09
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	BUILDING THINKING CLASSRO	271.40
V57966	L4020	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	FUJIFILM INSTAX MINI INST	68.93
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	PORTABLE PROJECTOR FLOOR	103.04
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	SANDISK 128GB MEMORY CARD	43.37
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	SCOTCH MAGNETIC TAPE, 4'	14.17
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	SD MEMORY CARD READER	19.11
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	SHOP VAC FOR STEAM CLASSE	139.99
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	2-HOLE PAPER PUNCHER	45.86
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	BOUNTY PAPER NAPKINS, WHI	6.66
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	CAULK STRIP TAPE, WATERPR	7.13
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	COFFEE CUPS [12 OZ 300 PA	29.99
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	HEAVY WEIGHT PLASTIC FORK	19.88
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	STEAM SUPPLIES - SEE ATTA	1,457.37
V57966	L4020	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	7 PIECE HALLOWEEN PUMPKIN	8.99
V57966	L4020	11/01/23	4967	AMAZON	CAPITAL SERVICES,	610	72 EXPRESSIONS PUMPKINS D	11.98
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL SERVICES,	640	BOOKS - WITCHES: THE ABSO	479.52

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V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	BOARD GAMES, PAPER, WORK	216.22
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	640	BOOKS - WITCHES: THE ABSO	-479.52
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	CLASSROOM SUPPLIES - KATI	54.99
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	STAMPXPRESSION-OFFICIAL	19.99
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	ESTIMATED SHIPPING/HANDLI	29.99
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	STORAGE CABINET	85.99
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	CLASSROOM SUPPLIES - KATI	169.70
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	CLASSROOM SUPPLIES PER AT	52.92
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	FICTION & NONFICTION BOOK	17.99
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	640	BOARD GAMES, PAPER, WORK	675.31
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	BOOKS UPDATING COLLECTION	768.49
V57966	L4020	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	AUTUMN CARDSTOCK FOR ADVI	25.99
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	330 PIECE FIRST AID KIT	91.08
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	KWIK GOAL NET SUPPORT STR	47.81
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	SUPPLIES FOR CHEFS CLASS	282.62
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	PACKING TAPE	11.56
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	TUMBL TRAK HOOK MAT FASTE	79.98
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	BATTERIES AA	23.72
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	BATTERIES AAA	29.78
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	640	BOOKS - AIN'T BURNED ALL	12.89
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	640	BOOKS - WITCHES: THE ABSO	599.40
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	640	BOOKS CALL US WHAT WE CAR	13.79
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	PAITON WITCHCRAFT SIGN	37.98
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	640	SALEM 1692 BOARD GAME	74.97
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	DEGREE INVISIBLE SOLID AN	112.55
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	DOVE ADVANCED CARE TRAVEL	83.73
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	DOVE GO FRESH BODY WASH C	135.71
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	DOVE MEN & CARE BODY WASH	133.80
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	PRESTEE 200PK CLEAR GIFT	9.07
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	SM BATH OR SHOWER SPONGE,	75.62
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	SUPPLIES FOR SCIENCE CLAS	79.99
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	SUPPLIES FOR CHEFS CLASS	27.99
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	SUPPLIES FOR CHEFS CLASS	-27.99
V57966	L4020	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	CARDSTOCK	15.99
V57966	L4020	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	SCISSORS 50 PACK	137.97
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	S-HOOK PLIER AND CHAIN CU	280.67
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	640	THE CRUCIBLE DVD	30.63
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	10 PCS ELEMENTS OF ENGLIS	12.63
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	HADLEY DESIGNS 12 CHALKBO	23.82
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	JARLINK ELECTRIC PENCIL S	19.06
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	BOARDWALK FOAM GLASS CLEA	90.44
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	SYLVANIA TRIPLE TUBE BULB	17.98
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	SUPPLIES FOR STEAM CLASSE	294.61
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	OUTUS 9 PIECES MENTAL HEA	12.99
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	QUARTERHOUSE HEALTHY LIFE	29.99
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	RED FILE FOLDERS	37.36
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	ZURN EZ FLUSH RETORFIT KI	300.21
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	640	BOOKS/SUPPLIES ENGLISH CL	200.64
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	CHARGING CORDS	19.94
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	PENCIL SHARPENER	14.33
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	EIKO 02404 - F32T8/841K/U	89.95
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	ESTIMATED SHIPPING/HANDLI	6.99
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	649	JOY FILM	9.00
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	640	FICTION & NONFICTION BOOK	-1.79
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	PURCHASED ADDITIONAL MATE	473.52
V57966	A1010	11/01/23	4967 AMAZON CAPITAL SERVICES,	610	ELMER'S ALL PURPOSE WHITE	132.00

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V57966	A1010	11/01/23	4967	AMAZON	CAPITAL	SERVICES,	610	PHILIPS ADVANCE ICN-2P32-	47.97
V57966	A1010	11/01/23	4967	AMAZON	CAPITAL	SERVICES,	610	SUPPLIES FOR SCIENCE CLAS	633.15
		TOTAL VOUCHER							11,496.88
V57967	A1010	11/01/23	3489	AXSESS	GROUP		330	ENERGY CONSULTANT SERVICE	850.00
V57968	A1010	11/01/23	1749	BELTRONICS, INC.			610	ESTIMATED SHIPPING/HANDLI	10.00
V57968	A1010	11/01/23	1749	BELTRONICS, INC.			610	VOLUME CONTROL KNOB REPLA	24.00
		TOTAL VOUCHER							34.00
V57969	A1010	11/01/23	2738	JENNIFER T	BODENRADER		330	CPR/FIRST AID CLASS - REI	20.50
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	SPEECH LANGUAGE ASSISTANT	2,325.00
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	SPEECH LANGUAGE ASSISTANT	2,850.00
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	SPEECH THERAPY SERVICES P	2,992.52
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	SPEECH THERAPY SERVICES P	4,200.00
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	SPEECH THERAPY SERVICES P	2,887.50
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	SPEECH THERAPY SERVICES P	3,806.25
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	BOOTHBY THERAPY SERVICES,	3,200.04
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	BOOTHBY THERAPY SERVICES,	4,000.04
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	SCHOOL PSYCHOLOGIST PMS/P	4,160.00
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	SCHOOL PSYCHOLOGIST PMS/P	2,437.50
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	SCHOOL PSYCHOLOGIST PMS/P	2,665.00
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	PLUS AC 8HR PER WK REMOTE	871.60
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	SCHOOL PSYCHOLOGIST PES	3,840.90
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	PLUS AC 8HR PER WK REMOTE	997.83
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	SCHOOL PSYCHOLOGIST PES	4,397.17
V57970	L4020	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	IDEA PROPORTIONAL SHARE O	455.00
V57970	L4020	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	IDEA PROPORTIONAL SHARE O	32.50
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	OT INDV. I SESSION 30MIN/O	130.00
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	OOD STUDENT GS - SPEECH S	32.50
V57970	A1010	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	OT SERVICES FOR ODD STUDE	292.50
V57970	L4020	11/01/23	1173	BOOTHBY	THERAPY	SERVICES,	330	IDEA PROPORTIONAL SHARE O	292.50
		TOTAL VOUCHER							46,866.35
V57971	A1010	11/01/23	1265	BOYDENS	LANDSCAPING, LLC		433	8" OR 12" SOHNA TUBE AND	1,915.00
V57971	A1010	11/01/23	1265	BOYDENS	LANDSCAPING, LLC		433	2023-2024 ANNUAL GROUNDS	11,781.00
V57971	A1010	11/01/23	1265	BOYDENS	LANDSCAPING, LLC		430	PES ISLAND LOOMING & SEED	1,565.00
		TOTAL VOUCHER							15,261.00
V57972	A1010	11/01/23	136	BRIDGE	STREET	TRUE VALUE	610	EXTENSION CORD FOR PES	30.99
V57972	A1010	11/01/23	136	BRIDGE	STREET	TRUE VALUE	610	RECEPTACLE BLADE FOR PICN	17.11
V57972	A1010	11/01/23	136	BRIDGE	STREET	TRUE VALUE	610	SPONGES FOR MAINT/IT PORT	4.79
V57972	A1010	11/01/23	136	BRIDGE	STREET	TRUE VALUE	610	16" X 20" X 1" FILTER FOR	15.98
V57972	A1010	11/01/23	136	BRIDGE	STREET	TRUE VALUE	610	ABRASIVE CLOTH FOR PES KI	7.45
V57972	A1010	11/01/23	136	BRIDGE	STREET	TRUE VALUE	610	LEAD FREE SOLDER KIT FOR	30.74
V57972	A1010	11/01/23	136	BRIDGE	STREET	TRUE VALUE	610	SPARE KITCHEN KEYS FOR TA	4.00

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V57975	A1010	11/01/23	465 CONSOLIDATED COMMUNICATIO	531	BUSINESS PHONE/CENTRUX LI	608.94	
V57976	A1010	11/01/23	360 CONTROL TECHNOLOGIES	433	FAILED INTERFACE PANEL WI	210.00	
V57976	A1010	11/01/23	360 CONTROL TECHNOLOGIES	433	RTU-1 VRF CONDENSER NOT R	1,223.00	
V57976	A1010	11/01/23	360 CONTROL TECHNOLOGIES	433	RT-2 REMOVED FAILED COMPR	4,867.39	
V57976	A1010	11/01/23	360 CONTROL TECHNOLOGIES	433	HVAC08 NOT COOLING. REPLA	2,225.87	
V57976	A1010	11/01/23	360 CONTROL TECHNOLOGIES	432	BOILER #1 LEAK. DRAINED E	5,269.39	
V57976	A1010	11/01/23	360 CONTROL TECHNOLOGIES	430	ROOM 104 UNIT VENTILATOR	245.96	
V57976	A1010	11/01/23	360 CONTROL TECHNOLOGIES	433	BOILER TRIPPED BECAUSE AI	464.00	
TOTAL VOUCHER						14,505.61	
V57977	A1010	11/01/23	3008 CONWAY OFFICE SOLUTIONS	430	MONTHLY MANAGEMENT FEES F	1,023.95	
V57978	A1010	11/01/23	926 CRISIS PREVENTION INSTITU	275	MANDATORY CERTIFICATION N	199.45	
V57979	A1010	11/01/23	2172 CURRICULUM ASSOCIATES	650	I-READY MATH ASSESSMENT M	240.00	
V57980	A1010	11/01/23	882 DELL MARKETING L.P.	738	OPTIPLEX ALL-IN-ONE (7410	970.60	
V57981	A1010	11/01/23	4802 KIMBERLY R DEXTER	273	PEA WK : 2023 ATMNE CONFE	175.00	
V57982	A1010	11/01/23	5392 EASTERN EXTERIOR, LLC	430	REPAIR HOLES IN SAU ROOF.	555.00	
V57983	A1010	11/01/23	3803 EXPRESS MED AT SALEM	280	PREEMPLOYMENT PHYSICALS H	280.00	
V57983	A1010	11/01/23	3803 EXPRESS MED AT SALEM	280	PRE-EMPLOYMENT PHYSICALS	377.50	
TOTAL VOUCHER						657.50	
V57984	A1010	11/01/23	5291 FELIX SEPTIC SERVICE	412	ANNUAL SEPTIC PUMPING AT	3,275.00	
V57985	A1010	11/01/23	221 FIRE ALARM & SAFETY TECHN	433	SEMI ANNUAL INSPECTION OF	213.00	
V57985	A1010	11/01/23	221 FIRE ALARM & SAFETY TECHN	433	INSPECTION OF WET SPRINKL	610.00	
V57985	A1010	11/01/23	221 FIRE ALARM & SAFETY TECHN	433	INSPECTION OF DRY SPRINKL	370.00	
V57985	A1010	11/01/23	221 FIRE ALARM & SAFETY TECHN	433	ANNUAL INSPECTION OF FIRE	422.00	
V57985	A1010	11/01/23	221 FIRE ALARM & SAFETY TECHN	433	SEMI ANNUAL INSPECTION OF	243.00	
V57985	A1010	11/01/23	221 FIRE ALARM & SAFETY TECHN	433	ANNUAL INSPECTION OF FIRE	2,635.50	
TOTAL VOUCHER						4,493.50	
V57986	A1010	11/01/23	535 FLINN SCIENTIFIC	610	SCIENCE SUPPLIES FOR STAR	308.90	
V57987	A1010	11/01/23	5490 MICHELLE L FOX	610	SUPPLIES FOR FOOD SCIENCE	6.02	
V57987	A1010	11/01/23	5490 MICHELLE L FOX	610	SUPPLIES FOR FOOD SCIENCE	27.89	
V57987	A1010	11/01/23	5490 MICHELLE L FOX	610	SUPPLIES FOR FOOD SCIENCE	11.95	
V57987	A1010	11/01/23	5490 MICHELLE L FOX	610	SUPPLIES FOR FOOD SCIENCE	17.36	
V57987	A1010	11/01/23	5490 MICHELLE L FOX	610	SUPPLIES FOR FOOD SCIENCE	21.39	
V57987	A1010	11/01/23	5490 MICHELLE L FOX	610	SUPPLIES FOR FOOD SCIENCE	24.14	
TOTAL VOUCHER						108.75	
V57988	A1010	11/01/23	5478 GOLDEN EDUCATION CONSULTI	330	COUNSELING 30MIN /WK	185.00	
V57988	A1010	11/01/23	5478 GOLDEN EDUCATION CONSULTI	332	INSTRUCTION SERVICES CHAR	555.00	
V57988	A1010	11/01/23	5478 GOLDEN EDUCATION CONSULTI	330	COUNSELING SERVICES 30MIN	160.00	
V57988	A1010	11/01/23	5478 GOLDEN EDUCATION CONSULTI	332	INSTRUCTION SERVICES CHAR	640.00	
V57988	A1010	11/01/23	5478 GOLDEN EDUCATION CONSULTI	332	INSTRUCTION SERVICES CHAR	200.00	
V57988	A1010	11/01/23	5478 GOLDEN EDUCATION CONSULTI	332	ASD CHARTER SCHOOL GROUP	188.57	
V57988	A1010	11/01/23	5478 GOLDEN EDUCATION CONSULTI	332	SEL SKILLS 30 MIN X 2 P/W	251.43	
TOTAL VOUCHER						2,180.00	

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V57989	A1010	11/01/23	4288	SARAH C GOLDSACK	273	PEA WK : WIDA ANNUAL CONF	195.00		
V57990	A1010	11/01/23	956	VICTORIA L HANSEN	580	MILEAGE REIMBURSEMENT FOR	128.38		
V57991	A1010	11/01/23	463	HEALTH TRUST	212	INV #1483231-233; \$263378	517.03		
V57991	A1010	11/01/23	463	HEALTH TRUST	211	INV #1483231-233; \$263378	10,280.90		
V57991	A1010	11/01/23	463	HEALTH TRUST	L4750	INV #1483231-233; \$263378	21,133.66		
V57991	A1010	11/01/23	463	HEALTH TRUST	L4740	INV #1483231-233; \$263378	352,290.45		
TOTAL VOUCHER							384,222.04		
V57992	L4020	11/01/23	4835	HERSHEY CREAMERY COMPANY	630	ADDT NOVEMBER ORDER FOR I	199.64		
V57992	L4020	11/01/23	4835	HERSHEY CREAMERY COMPANY	630	SEPTEMBER - NOVEMBER ORDE	160.72		
TOTAL VOUCHER							360.36		
V57993	A1010	11/01/23	5550	HOPEFUL JOURNEYS EDUCATIO	564	TUITION FOR OOD STUDENT R	12,322.44		
V57994	L4020	11/01/23	4580	HP HOOD INC.	630	SEPTEMBER - NOVEMBER ORDE	350.36		
V57994	L4020	11/01/23	4580	HP HOOD INC.	630	SEPTEMBER - NOVEMBER ORDE	266.25		
V57994	L4020	11/01/23	4580	HP HOOD INC.	630	SEPTEMBER - NOVEMBER ORDE	338.94		
V57994	L4020	11/01/23	4580	HP HOOD INC.	630	SEPTEMBER - NOVEMBER ORDE	229.77		
TOTAL VOUCHER							1,185.32		
V57995	A1010	11/01/23	3744	JP PEST SERVICES INC.	433	MONTHLY PEST SERVICE FOR	78.00		
V57996	A1010	11/01/23	4471	LITERACY LEARNING SOLUTIO	330	OG SERVICES FOR PMS STUDE	3,200.00		
V57996	A1010	11/01/23	4471	LITERACY LEARNING SOLUTIO	332	SERVICES SPARKS CHARTER S	266.40		
V57996	A1010	11/01/23	4471	LITERACY LEARNING SOLUTIO	330	OG SERVICES FOR PMS STUDE	2,960.00		
V57996	A1010	11/01/23	4471	LITERACY LEARNING SOLUTIO	332	SERVICES SPARKS CHARTER S	320.00		
V57996	A1010	11/01/23	4471	LITERACY LEARNING SOLUTIO	332	ACADEMIC INSTRUCTION CHAR	2,920.00		
V57996	A1010	11/01/23	4471	LITERACY LEARNING SOLUTIO	332	PLANNING & MEETING TIMES	466.40		
V57996	A1010	11/01/23	4471	LITERACY LEARNING SOLUTIO	332	TEACHER CONSULTATION	160.00		
V57996	A1010	11/01/23	4471	LITERACY LEARNING SOLUTIO	332	ACADEMIC INSTRUCTION CHAR	3,426.40		
V57996	A1010	11/01/23	4471	LITERACY LEARNING SOLUTIO	332	PLANNING & MEETING TIMES	466.40		
V57996	A1010	11/01/23	4471	LITERACY LEARNING SOLUTIO	332	TEACHER CONSULTATION	160.00		
TOTAL VOUCHER							14,345.60		
V57997	A1010	11/01/23	3480	DEBORAH A MAHONEY	580	SNUG CONF MILEAGE - TO AN	31.44		
V57997	A1010	11/01/23	3480	DEBORAH A MAHONEY	580	SNUG CONFERENCE HOTEL - O	764.49		
V57997	A1010	11/01/23	3480	DEBORAH A MAHONEY	580	SNUG CONFERENCE MEALS - \$	27.67		
V57997	A1010	11/01/23	3480	DEBORAH A MAHONEY	580	SNUG CONFERENCE MEALS - \$	63.33		
TOTAL VOUCHER							886.93		
V57998	A1010	11/01/23	4399	KALEIGH F MARTINS	610	REIMBURSEMENT SUPPLIES FO	68.10		
V57999	A1010	11/01/23	4476	ERIN M MAZZARIELLO	580	MILEAGE REIMBURSEMENT FOR	43.62		
V58000	A1010	11/01/23	99	MCGRAW-HILL EDUCATION, IN	640	ESTIMATED SHIPPING/HANDLI	361.79		
V58000	A1010	11/01/23	99	MCGRAW-HILL EDUCATION, -IN	640	GRADE 2 WONDERS	3,442.80		
V58000	A1010	11/01/23	99	MCGRAW-HILL EDUCATION, IN	640	ESTIMATED SHIPPING/HANDLI	80.97		
V58000	A1010	11/01/23	99	MCGRAW-HILL EDUCATION, IN	640	TEXTBOOKS - FOCUS PERSONA	2,199.12		
TOTAL VOUCHER							6,084.68		
V58001	A1010	11/01/23	28	MCINTIRE BUSINESS PRODUCT	430	LAMINATOR SERVICE CONTRAC	439.00		
V58002	A1010	11/01/23	4488	MUSIC SALES DIGITAL SERVI	643	FLAT - MUSIC NOTATION SOF	108.00		

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FUND - 10 - GENERAL FUND									
CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----		ACCT	-----DESCRIPTION-----		AMOUNT	
V58002	A1010	11/01/23	4488	MUSIC SALES DIGITAL SERVI	643	SOUNDTRAP FOR EDUCATION		372.00	
	TOTAL VOUCHER							480.00	
V58003	L4020	11/01/23	4638	NATIVE MAINE PRODUCE & SP	630	SEPTEMBER - NOVEMBER ORDE		114.03	
V58003	L4020	11/01/23	4638	NATIVE MAINE PRODUCE & SP	630	SEPTEMBER - NOVEMBER ORDE		94.03	
V58003	L4020	11/01/23	4638	NATIVE MAINE PRODUCE & SP	630	SEPTEMBER - NOVEMBER ORDE		94.03	
V58003	L4020	11/01/23	4638	NATIVE MAINE PRODUCE & SP	630	SEPTEMBER - NOVEMBER ORDE		101.63	
V58003	L4020	11/01/23	4638	NATIVE MAINE PRODUCE & SP	630	SEPTEMBER - NOVEMBER ORDE		96.14	
V58003	L4020	11/01/23	4638	NATIVE MAINE PRODUCE & SP	630	SEPTEMBER - NOVEMBER ORDE		44.50	
	TOTAL VOUCHER							544.36	
V58004	A1010	11/01/23	3890	NEW ENGLAND COPY SPECIALI	433	PES - COPIER USAGE - QUAR		950.00	
V58004	A1010	11/01/23	3890	NEW ENGLAND COPY SPECIALI	433	PMS - COPIER USAGE - QUAR		262.58	
	TOTAL VOUCHER							1,212.58	
V58005	A1010	11/01/23	5190	OVERDRIVE, INC.	640	EBOOK		16.54	
V58006	A1010	11/01/23	230	PELHAM HIGH SCHOOL	810	PHS CROSS COUNTRY INVITE		200.00	
V58007	A1010	11/01/23	4498	PELHAM MEMORIAL SCHOOL AT	338	OFFICIALS		2,875.00	
V58008	L4020	11/01/23	4224	PERFORMANCE FOOD SERV NOR	630	SEPTEMBER - NOVEMBER ORDE		1,138.92	
V58008	L4020	11/01/23	4224	PERFORMANCE FOOD SERV NOR	630	SEPTEMBER - NOVEMBER ORDE		864.67	
V58008	L4020	11/01/23	4224	PERFORMANCE FOOD SERV NOR	630	SEPTEMBER - NOVEMBER ORDE		1,410.74	
V58008	L4020	11/01/23	4224	PERFORMANCE FOOD SERV NOR	630	SEPTEMBER - NOVEMBER ORDE		2,090.11	
V58008	L4020	11/01/23	4224	PERFORMANCE FOOD SERV NOR	630	SEPTEMBER - NOVEMBER ORDE		2,086.61	
V58008	L4020	11/01/23	4224	PERFORMANCE FOOD SERV NOR	630	SEPTEMBER - NOVEMBER ORDE		1,854.21	
	TOTAL VOUCHER							9,445.26	
V58009	A1010	11/01/23	3813	REACH THE TOP TUTORING	332	TUTOR SERVICES FOR AB		540.00	
V58009	A1010	11/01/23	3813	REACH THE TOP TUTORING	332	TUTOR SERVICES FOR AB		60.00	
V58009	A1010	11/01/23	3813	REACH THE TOP TUTORING	332	TUTOR SERVICES FOR AB		60.00	
	TOTAL VOUCHER							660.00	
V58010	A1010	11/01/23	74	SCHOOL SPECIALTY, LLC	610	ART SUPPLIES - SEE ATTACH		2,496.55	
V58011	A1010	11/01/23	897	STANLEY ELEVATOR COMPANY,	433	BI-MONTHLY ELEVATOR CONTR		184.00	
V58012	A1010	11/01/23	4325	TECHNOLOGY EDUCATION CONC	610	SUPPLIES FOR VINYL CUTTER		790.03	
V58013	A1010	11/01/23	4609	THE NEW ENGLAND CENTER FO	643	ACE ACCESS UP TO 10 STUDE		479.40	
V58014	A1010	11/01/23	1691	WADLEIGH, STARR & PETERS,	335	SPECIAL EDUCATION LEGAL S		4,853.30	
V58014	A1010	11/01/23	1691	WADLEIGH, STARR & PETERS,	335	SPECIAL EDUCATION LEGAL S		348.00	
V58014	A1010	11/01/23	1691	WADLEIGH, STARR & PETERS,	335	SPECIAL EDUCATION LEGAL S		203.00	
	TOTAL VOUCHER							5,404.30	
V58015	A1010	11/01/23	475	WB MASON COMPANY, INC.	610	PO 240348 SCOLLOPED B		34.79	
V58015	A1010	11/01/23	475	WB MASON COMPANY, INC.	610	AVERY CLEAR APPLICATION P		1.86	
V58015	A1010	11/01/23	475	WB MASON COMPANY, INC.	610	NUDELL CLEAR PLASTIC SIGN		19.32	
V58015	A1010	11/01/23	475	WB MASON COMPANY, INC.	610	OXFORD TWIN-POCKET FOLDER		53.94	
V58015	A1010	11/01/23	475	WB MASON COMPANY, INC.	610	OXFORD TWIN-POCKET FOLDER		53.94	
V58015	A1010	11/01/23	475	WB MASON COMPANY, INC.	610	POST IT RECYCLED SUPER ST		14.65	
V58015	A1010	11/01/23	475	WB MASON COMPANY, INC.	610	SCOTCH MAGIC TAPE VALUE P		27.05	
V58015	A1010	11/01/23	475	WB MASON COMPANY, INC.	610	UNIVERSAL STENO BOOK GREG		7.22	
V58015	A1010	11/01/23	475	WB MASON COMPANY, INC.	610	UNIVERSAL STENO PADS GREG		4.08	



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FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
V58015	A1010	11/01/23	475 WB MASON COMPANY, INC.	610	WESTCOTT TITANIUM BONDED	15.03
V58015	A1010	11/01/23	475 WB MASON COMPANY, INC.	610	UNIVERSAL TOP TAB FILE FO	4.37
V58015	A1010	11/01/23	475 WB MASON COMPANY, INC.	610	DUCK HP260 ACRYLIC CARTON	8.13
V58015	A1010	11/01/23	475 WB MASON COMPANY, INC.	610	CHARLES LEONARD INC VINYL	2.05
V58015	A1010	11/01/23	475 WB MASON COMPANY, INC.	610	PACON FADELESS PAPER ROLL	20.37
V58015	A1010	11/01/23	475 WB MASON COMPANY, INC.	610	PACON FADELESS PAPER ROLL	21.14
V58015	A1010	11/01/23	475 WB MASON COMPANY, INC.	610	PACON FADELESS PAPER ROLL	21.61
V58015	A1010	11/01/23	475 WB MASON COMPANY, INC.	610	COPY PAPER	637.00
		TOTAL VOUCHER				946.55
TOTAL FUND						558,183.03
TOTAL REPORT						558,183.03

# Monthly Enrollment

## Pelham School District

### As of November 01, 2023

Enrollment					
Grade Level	End of Year 22-23	9/1/23	10/2/23	11/1/23	Change from 10/1/23
Preschool	63	56	57	61	4
Kindergarten	97	122	123	123	0
1	128	104	104	105	1
2	108	132	132	131	-1
3	107	108	107	107	0
4	120	106	107	107	0
5	124	123	122	122	0
6	118	114	114	113	-1
7	107	116	115	116	1
8	129	109	110	109	-1
9	142	120	120	120	0
10	145	139	139	139	0
11	147	146	145	145	0
12	137	152	152	152	0
<b>PES Total</b>	<b>747</b>	<b>751</b>	<b>752</b>	<b>756</b>	<b>4</b>
<b>PMS Total</b>	<b>354</b>	<b>339</b>	<b>339</b>	<b>338</b>	<b>-1</b>
<b>PHS Total</b>	<b>571</b>	<b>557</b>	<b>556</b>	<b>556</b>	<b>0</b>
<b>PSD Total</b>	<b>1672</b>	<b>1,647</b>	<b>1,647</b>	<b>1,650</b>	<b>3</b>

New Students			
School	Grade	Date	Notes
PES	PK	10/2/2023	New enrollment
PES	PK	10/4/2023	New enrollment
PES	PK	10/4/2023	New enrollment
PES	PK	10/24/2023	New enrollment
PES	1	10/16/2023	Return from homeschool
PMS	7	10/16/23	Londonderry, NH
Withdrawals			
PES	2	10/23/2023	Out of district placement, Melrose, MA
PMS	6	10/16/23	Homeschool
PMS	8	10/24/23	Moved